



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair, Matt Ross  
Richard Heltzel  
Bill Andrews  
Patrice Wohl  
David Burke

## **MINUTES**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**June 20, 2023**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

**I. CALL TO ORDER**

- A. Welcome
- B. Roll Call and Announcement of a Quorum

**Chair Ross called the meeting to order and announced a quorum at 7:02 p.m.**

**Directors Present: Andrews, Burke, Heltzel, Ross, Wohl**

**Staff Present: Miller, Maesomy**

- C. Agenda Approval

**Motion to approve the agenda by Wohl, seconded by Andrews.**

**Motion carried unanimously, 5-0.**

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

**Grace Clark spoke about the need for security in the park on July 4<sup>th</sup>. She also noted that the announcer at swim meets was too loud.**

**Joyce Williams said that she likes the line dance class and Music in the Park events. She asked if the District could produce a separate Spring and Summer Activity Guide.**

**III. CONSENT AGENDA**

- A. Approval of the minutes of the Board Meeting held on May 23, 2023

- B. Financial Reports-

- 1. Revenues
- 2. Salaries
- 3. General Fund Bills
- 4. Benefit Assessment Bills
- 5. Fixed Asset Bills
- 6. Cash in Treasury
- 7. Security Reports

**Motion to approve the Consent Agenda as presented by**

**Andrews, seconded by Wohl. Motion carried unanimously, 5-0.**

#### IV. BUSINESS

A. Discussion of Arden Park Soccer Field Use

**Arden Park Soccer President Dustin Ljung spoke about the need for more field space for the club. He requested to add a U6 field at Arden Park. Miller noted that the club had three fields that were moved to another part of the outfield at mid-season. He requested that Ljung provide a layout for review to prove that there was room for a four-field layout with enough room for the mid-season flip without overlap.**

B. Consideration and possible action to make appointments to Board Subcommittees.

**Motion to add David Burke to the HR and Facilities subcommittees to fill vacancies due to the resignation of a board member by Heltzel, seconded by Andrews. Motion carried unanimously 5-0.**

C. Consideration and possible action to approve Resolution No. 23-06-03, Approving and Adopting the Preliminary Budget for the General Fund 334 for the Fiscal Year 2023-2024.

**Miller discussed both the General Fund and Assessment District budgets. He noted increases in both property and health insurance, wages and small increases in supplies and materials. He also detailed better than expected revenues from property taxes and program revenue. Motion to approve Resolution No. 23-06-03 by Andrews, seconded by Heltzel, Motion carried unanimously, 5-0.**

D. Consideration and possible action to approve Resolution No. 23-06-04, Approving and Adopting the Preliminary Budget for the Benefit Assessment District Fund 397A for the Fiscal Year 2023-2024.

**Motion to approve Resolution No. 23-06-04 by Wohl, seconded by Andrews. Motion carried unanimously, 5-0.**

E. Consideration and possible action to approve Resolution No. 23-06-05, Establishing the appropriation limit for the District.

**Motion to approve Resolution No. 23-06-05 Establishing the appropriation limit for the District by Andrews, seconded by Heltzel. Motion carried unanimously, 5-0.**

- F. Public Hearing on Resolution No. 23-07-06 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2023-24 for the Arden Park Benefit Assessment District

**The Public Hearing was opened at 7:13 p.m. There were no public comments. The hearing will be continued at the July 18, 2023, Board Meeting.**

- G. Consideration and possible action to approve an Engagement Letter with Larry Bain to provide audit services

**Motion to approve the engagement letter by Wohl, seconded by Heltzel. Motion carried unanimously, 5-0.**

**V. REPORTS**

- A. Staff Report

**Miller noted that summer programs were going well with full rosters and healthy wait lists.**

- VI. **BOARD COMMENTS-Wohl suggested some sort of recognition for Will Burr's efforts while the Maintenance division was short staffed. Miller suggested having the HR committee discuss and bring a recommendation to the Board.**

- VII. **ADJOURN-The meeting was adjourned at 8:23 p.m.**

DocuSigned by:  
  
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**Board Chair  
July 18, 2023**