



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair, Matt Ross
Bill Andrews
Nicole Swanson
Richard Heltzel
Patrice Wohl

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

November 15, 2022

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

- A. Welcome
- B. Roll Call and Announcement of a Quorum

Chair Ross called the meeting to order at 7:01 p.m. and announced a quorum.

Directors Present: Andrews, Heltzel, Ross, Swanson, Wohl

Staff Present: Miller, Ellis

- C. Agenda Approval- **Ross made a motion to move Item V.C to the end of the agenda so that visitors did not have to wait through the closed session. The motion was seconded by Heltzel. Motion carried unanimously, 5-0.**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

III. CONSENT AGENDA

- A. Approval of the minutes of the Board Meeting held on October 18, 2022.
 - B. Financial Reports-
 - 1. Revenues
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - C. Cash in Treasury
 - D. Security Reports
- Motion to approve the Consent Agenda as presented by Swanson, seconded by Heltzel. Motion carried unanimously, 5-0.**

IV. OLD BUSINESS

- A. Discussion of a Strategic Plan
Miller Discussed with the board a proposal to guide the District through a Strategic Plan process. After discussion, there was consensus from the Board to have Miller prepare an RFP for Strategic Planning services.

V. NEW BUSINESS

- A. Discussion and possible action to close the District office between Christmas and New Year's Day and provide staff with paid time off for the weekdays that occur in that period.

Motion to approve by Ross, Seconded by Swanson. Motion carried unanimously, 5-0.

- B. Discussion and possible action to cancel the December regular meeting of the Board of Directors.

Motion to approve by Heltzel, seconded by Wohl. Motion carried unanimously, 5-0.

- C. Closed Session (Pursuant to Government Code 54957)- Conference with Labor Negotiator, Negotiator- Matt Ross

The closed session opened at 7:45 p.m. and closed at 8:50 p.m.

There was no reportable action from the closed session.

VI. REPORTS

- A. Staff Reports

Miller reviewed the staff reports.

- VII. BOARD COMMENTS-** Andrews asked about the banner policy that was discussed at the last meeting. Miller noted that it will return at a future meeting. Ross asked about the banners at Cresta and when they would be removed. Miller will request that they be removed. Ross suggested that Miller propose Board committee assignments for the next year.

- VIII. ADJOURN-** The meeting was adjourned at 8:55 p.m.



Board Chair
January 17, 2023