



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair, Matt Ross
Richard Heltzel
Bill Andrews
Patrice Wohl
David Burke

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS

November 21, 2023

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Chair Ross called the meeting to order at 7:00 p.m. and announced a quorum.

Directors Present: Ross, Heltzel, Wohl, Burke

Directors Absent: Andrews

Staff Present: Miller

C. Agenda Approval-**No changes proposed**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

III. CONSENT AGENDA

A. Approval of the minutes of the Board Meeting held on October 17, 2023

B. Financial Reports-

1. Revenues

2. Salaries

3. General Fund Bills

4. Benefit Assessment Bills

5. Fixed Asset Bills

6. Cash in Treasury

Motion to approve the Consent Agenda as presented by Wohl, seconded by Heltzel. Motion carried unanimously, 4-0.

IV. OLD BUSINESS

A. Consideration and possible action to establish an ad hoc Facility Use Advisory Committee

Motion to establish the ad hoc Facility Use Advisory Committee with the following members: Two board members, a representative from the soccer, swim, and baseball leagues, two community members and one staff member. Motion carried unanimously 4-0.

-
- B. Discussion of the Arden Park Soccer Club's Impact on the neighborhood **Resident Dancy Dobernick spoke in favor of the Arden Park Soccer League's operation.**

V. NEW BUSINESS

- A. Consideration and possible action to convert the District's Imprest Checking account into a Petty Cash Fund
Motion to approve by Burke, seconded by Wohl. Motion carried unanimously 4-0.
- B. Discussion and possible action to close the District office between Christmas and New Year's Day and provide staff with paid time off for the weekdays that occur in that period.
Motion to approve by Heltzel, seconded by Wohl. Motion carried unanimously 4-0.
- C. Consideration and possible action to cast a ballot in a LAFCo election to fill a vacant Special District Representative to LAFCo. position.
Motion to cast a vote for Michael Seaman and to vote yes for both proposed questions on the LAFCo ballot by Heltzel, seconded Wohl. Motion carried 4-0.

VI. REPORTS

- A. Staff Report-**Miller reviewed the staff report.**
- B. Security Report

VII. BOARD COMMENTS-None

VIII. CLOSED SESSION

- A. Closed Session (Pursuant to Government Code 54957)- Confidential Labor Discussion
The Board went into closed session at 7:55 p.m. The Closed session ended at 8:31 p.m. There was no reportable action from the closed session.

IX. ADJOURN-The meeting was adjourned at 8:32 p.m.



**Board Chair
December 19, 2023**