



# **Arden Park**

*• Recreation & Park District •*

## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair, Matt Ross  
Bill Andrews  
Nicole Swanson  
Richard Heltzel  
Patrice Wohl

### **Minutes**

#### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**January 17, 2023**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

#### **I. CALL TO ORDER**

- A. Welcome
- B. Roll Call and Announcement of a Quorum

**Board Chair Ross called the meeting to order and announced a quorum.**

**Directors Present: Andrews, Heltzel, Ross, Swanson, Wohl**

**Staff Present: Miller, Maesomy**

C. Agenda Approval-**No changes were proposed.**

**II. OATH OF OFFICE- Miller administered the Oath of Office to all five Board Members.**

**III. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

**IV. CONSENT AGENDA**

A. Approval of the minutes of the Board Meeting held on November 15, 2022.

B. Financial Reports-

1. Revenues
2. Salaries
3. General Fund Bills
4. Benefit Assessment Bills
5. Fixed Asset Bills

C. Cash in Treasury

D. Security Reports

**Motion to approve the Consent Agenda as presented by Andrews, seconded by Heltzel. Motion carried unanimously, 5-0.**

**V. OLD BUSINESS- None**

**VI. NEW BUSINESS**

A. Election of Board officers

**Wohl nominated the following slate of officers: Ross for Board Chair, Heltzel for Vice Chair, Swanson for Secretary. Andrews seconded the nomination. The board voted unanimously to approve the nominated slate 5-0.**

- B. Consideration and possible action to establish board subcommittees  
**Motion to approve the following listed committees' assignments by Ross, seconded by Heltzel. Motion carried unanimously, 5-0.**

**Finance- Ross, Heltzel**

**HR- Swanson, Wohl**

**Facilities- Andrews, Swanson**

**Programs/Events- Wohl, Heltzel**

**Strategic Plan- Ross, Andrews**

- C. Consideration and possible action to approve the addition of Juneteenth to the District's paid holiday schedule.

**Miller explained that the District historically follows the same paid holiday schedule that is observed by Sacramento County. He noted that the County had just added Juneteenth (June 19<sup>th</sup>) to their schedule.**

**The Board questioned if it would be feasible to close the office in the busiest time of the year for a holiday that not all get. Miller indicated that staff could stagger the day off to keep operations going.**

**Motion to approve the addition of Juneteenth to the District's holiday calendar by Wohl, seconded by Heltzel. Motion carried unanimously, 5-0.**

- D. Consideration and possible action to approve a new Salary Schedule  
**Miller explained that the minimum wage had gone up \$.50 to \$15.50/ hr. In the past, the District has raised the lowest paid part-time position to meet the new minimum wage and then adjusted other part-time positions by the same margin. He also noted that the two full time supervisor positions would need to be increased to \$64,480 to meet the requirement that exempt employees make two times the minimum wage.**

**Motion to approve the new salary schedule by Heltzel, seconded by Wohl. Motion carried unanimously, 5-0.**

E. Consideration and possible action to approve a new Program Fee Schedule

**Motion to approve a new Program Fee Schedule by Wohl, seconded y Swanson. Motion carried unanimously 5-0.**

F. Closed Session (Pursuant to Government Code 54957)- Conference with Labor Negotiator, Negotiator- Matt Ross

**The Board entered closed session at 8:05 p.m. The closed session was terminated at 9:06 p.m. There was no reportable action from the closed session.**

**VII. REPORTS**

A. Staff Reports

**Miller reviewed the staff report.**

**VIII. BOARD COMMENTS**

**IX. ADJOURN- The meeting was adjourned at 9:06 p.m.**



**Board Chair  
February 21, 2023**