

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 16, 2010

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

- A. Welcome
- B. Roll Call and Announcement of a Quorum
- C. Agenda Approval

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

III. CONSENT AGENDA

- A. Approval of the minutes of the regular Board Meeting held on January 19, 2010 (Pages 1-5)
- B. Financial Reports (Pages 6-12)
 - 1. Revenues
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - 6. Cash in Treasury

IV. OLD BUSINESS

- A. Review and comment on bids for fence installation at Cresta Park. (Pages 13-24)
- B. Review and comment on Tree Maintenance Plan (Pages 25-28)
- C. Continued discussion on the Strategic Plan and Master Plan- sub committee reports

V. NEW BUSINESS

- A. Consideration and possible action to approve Resolution No. 10-02-01- Approving and adopting an amended General Fund 334 Budget for the Fiscal Year 2009-2010. (Pages 29-35)

VI. REPORTS

- A. Correspondence- None
- B. Staff Reports (Pages 36-37)
 - 1. Maintenance
 - 2. Recreation
 - 3. Administrator

VII. BOARD COMMENTS

VIII. ADJOURN

The next regular meeting is scheduled for Tuesday, March 16, 2010
7:00 pm, at the Arden Park Community Center Building

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 19, 2010

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Chairman Mike Christian called the meeting to order at 7:02 p.m.

Directors present: Christian, Andrews, Meindl

Directors absent: Makishima, Carlin

Staff Present: Miller

C. Agenda Approval- **No changes were proposed**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.- **None**

III. CONSENT AGENDA

A. Approval of the minutes of the regular Board Meeting held on December 15, 2009

Christian pointed out that if a change in the order of agenda items is made at the start of a meeting, the minutes should be rearranged to reflect that change.

Item I.C- Christian requested to add that there was no objection to the change in the agenda order.

Item IV.C- Christian requested to add that the District Administrator would be given \$357 to pay for health insurance if he was not enrolled in the District's plan. He also requested to add that the Board Chairman was authorized to negotiate this benefit on behalf of the full Board.

- B. Financial Reports
 - 1. Revenues
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - 6. Cash in Treasury

Motion to approve with suggested changes by Meindl, seconded by Andrews. Motion carried 3-0.

IV. NEW BUSINESS

- A. Review and comment on bids for fence installation at Cresta Park.

Christian reviewed the Board's process of preparing the strategic plan and how that led to the consideration of the installation of the fence at Cresta Park. Included in the decision process was that the fence was one item that could be installed that would not be affected by future improvements in the park. Miller reviewed the process that staff had gone through to acquire bids.

Public comments were generally favorable of installing the fence. Chris Driller pointed out that the Board was bound by the Master Plan and was supposed to develop the parks in accordance with that plan. Christian replied that the Board was not bound by the plan but was using it as a guide. Meindl expressed that the Board was open to listening to input from residents and was not in agreement with some of the characterizations that had been expressed in some of the public comments.

Miller explained that if the Board wanted to proceed with the installation of the fence, that a budget amendment would be needed. Andrews asked what the schedule would be for the installation of the fence and Miller said that the plan would be to start the construction as soon as the Board approved the expenditure.

Miller was directed proceed with the preparation of the amendment and select a contractor. The budget amendment will reassign funds budgeted for shade structures in the current fixed asset budget.

The proposal will be presented at the February meeting.

B. Review and comment on Arborists Report of tree assessment

Christian reviewed the events in the October storms that led to the request for the tree assessment. Miller gave an overview of the assessment process and then discussed the plan for moving forward.

Andrews discussed the District's need to take a proactive approach to maintaining the District's trees.

Miller was directed to prepare a proposal for a management plan that included costs for addressing the immediate needs in this budget year. Andrews added that time was of the essence as the winter is the optimal time for tree maintenance. Miller advised that he would work with the arborist and have the plan proposal for the next meeting. He also advised that budgeted funds for tree maintenance have been depleted due to the October storms and that a budget amendment would be needed to fund this plan.

C. Review and comment on a revised and restated 457 Deferred Compensation Plan for District employees.

Christian stated that on the advice of the District's counsel, a review of the District's deferred compensation plan had been initiated last year. The review was conducted by a law firm that specializes in pension plans and they suggested that we needed to restate our plan to bring it into compliance with new legislation. Christian explained the major decisions that the Board would need to address: whether to include a vesting schedule, reallocation of forfeited funds, alignment of our plan with the calendar year and examination of past contributions to assure compliance. He also indicated that the Board packet included a checklist for the Board's review. This checklist, along with our restated plan would combine to form the plan document.

Miller stated that full plan document would be presented at the February meeting for possible Board action.

D. Review and comment on a revised Personnel Policy Manual

Christian stated that a review of the District's Personnel Policy manual had been initiated over one year ago and that Miller had been working on completing that review. He related that the last complete review of the manual had been completed in 1993. He noted that several individual policy changes had been made by the Board but there had not been a complete review since the 1993 revision. Christian said that Miller had used a draft proposal that had been started by the previous Administrator as well as a recently adopted policy manual from the

Fair Oaks Recreation and Park District to prepare the draft manual. Both of those plans were prepared with the assistance of our counsel.

Christian stated that the Personnel subcommittee was reviewing the manual and would be able to present a proposed Personnel Policy Manual to the full Board at an upcoming meeting.

V. OLD BUSINESS

- A. Continued discussion on the Strategic Plan and Master Plan- sub committee reports**

Meindl and Miller gave a review of a meeting of the Events subcommittee which included a proposal to have the planned Family Day in the Park on April 24th serve as a kickoff event for celebrating the District's 60th anniversary. The Board questioned whether that date was the right time to plan an outdoor event due to the uncertainty of the weather at that time of year. Miller said that he would look into that.

Christian asked if that was all that was planned for the anniversary and Miller replied that more events could be added and that the anniversary could be tied to multiple events as the year went on. Christian suggested that since the Family Day event was geared more towards children, that some consideration might be made to have an adult oriented event as well. Miller stated that was certainly possible and suggested that since the summer schedule was already fairly heavy, it might be good to plan that type of event for the fall. Meindl advised that since the summer schedule was busy, that the Board needed to realize that the staff was small and needed to have time away from the job. Miller suggested that if a big event was planned in the fall, that it would be preferable to have a planning committee assist with that event. There was general agreement from the Board.

Christian also suggested that some consideration should be given to making some of our events bigger this year in recognition of the anniversary and Miller agreed that this was also possible. Christian indicated that additional funds might be used to help increase the scope of the events.

VI. REPORTS

- A. Correspondence- None**
B. Staff Reports
1. Maintenance
2. Recreation
3. Administrator

Miller reviewed the reports included in the Board packet.

VII. BOARD COMMENTS

None

VIII. ADJOURN

Motion by Andrews, seconded by Meindl to adjourn the meeting. Motion carried 3-0 and the meeting was adjourned at 8:49 p.m.

The next regular meeting is scheduled for Tuesday, February 16, 2010
7:00 pm, at the Arden Park Community Center Building

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

ARDEN PARK RECREATION AND PARK DISTRICT

REVENUE REPORT

FEBRUARY 16, 2010

ACCOUNT		TOTALS
94944400	Food Services	
	Concessions	\$0
	Food Services Total 94944400	\$0
94942900	Facility Rentals	
		\$2,185
	Facility Rentals Total 94942900	\$2,185
95956900	Grants	
	Grants Total 95956900	\$0
96964600	Recreation Services Charges	
	Stretchercize	\$490
	Jazzercise	\$96
	Zumba	\$1,200
	Summer Kids Klub	
	Kids Klub 2009-10	\$1,059
	Arden BARK Dog Show	
	Dive In Movie	
	Softball	\$350
	Preschool 2009-10	\$3,855
	Brochure	\$700
	Music in the Park	
	Halloween	
	Mad Science	
	Recreation Total 96964600	\$7,750
97979000	Miscellaneous Revenue	
	CAPRI	\$15
	Return check fee	
	Prop 1A	\$12,198
	Misc, Total 97979000	\$12,213
	TOTAL REVENUE	\$22,148

ARDEN PARK RECREATION & PARK DISTRICT
 BOARD MEETING OF FEBRUARY 16, 2010
SALARIES AND WAGES
 FISCAL YEAR 2009-2010

SUMMARY

REGULAR EMPLOYEES

1	Colin Miller	District Administrator	\$5,394
2	Connolly, Lisa	Recreation Supervisor	\$3,592
3	Hasemeier, Phillip	Parks Maint. Supervisor	\$3,571
4	Sheehan, John	Maintenance Worker	\$3,085
5	Nelson, Kate	District Secretary	\$2,778

Sub-total Regular Employees \$18,421

* FICA \$1,154

Deferred comp (employer contribution) \$583

Group Ins - Medical Mar. & Dental Feb. \$2,605

Sub-total Benefits \$3,188

Regular Employees & Benefits Total \$22,763

PART-TIME / SEASONAL EMPLOYEES

6)	Kids Klub	\$506.00
7)	Summer Kids Klub	
8)	Preschool	\$950.00
9)	Maintenance	\$662.00
8)	Halloween	
9)	Aquatics	
10)	Music in the Park	
11)	Cashiers	
12)	Scorekeeper	

Sub-total Part-time / Seasonal Employees \$2,118

* FICA \$131

Part-time / Seasonal Employees Total \$2,249

State of California EDD - Unemployment \$0

CAPRI - Workers Comp. \$0

* Employer contributions for Medicare and S.U.I. \$1,183

\$1,183

GRAND TOTAL \$26,195

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

* Figures taken from Ingentra Payroll Reports

ARDEN PARK RECREATION AND PARK DISTRICT

BOARD MEETING OF FEBRUARY 16, 2010

CLAIMS / BILLS APPROVED BY BOARD OF DIRECTORS

Fiscal Year 2009-2010

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
1	Kate Nelson	20203900	reimburse for January mileage	\$45.00
2	WF - Visa - Office Depot	20207600	office supplies	\$39.13
3	Ad Litho Press	20208500	print Fall brochure	\$1,710.70
4	Ad Litho Press	20208500	print Spring brochure	\$1,810.00
5	SMUD	20219100	electricity - Arden Park	\$523.73
6	SMUD	20219100	electricity - Cresta Park	\$8.69
7	SMUD	20219100	electricity - Street Lights	\$125.47
8	PG&E	20219200	gas - community center	\$195.38
9	PG&E	20219200	gas - pool heater	\$39.13
10	Waste Management of Sacramento	20219300	garbage pick-up Arden Park	\$210.04
11	Waste Management of Sacramento	20219300	garbage pick-up Cresta Park	\$78.49
12	Sacramento County Utilities	20219500	sewer - Arden Park	\$188.63
13	Sacramento County Utilities	20219500	sewer - Cresta Park	\$74.50
14	Comcast Cable	20219700	Internet - Shop - February	\$59.95
15	AT&T	20219700	phone service - Office - January	\$151.46
16	AT&T	20219700	phone service - Shop - January	\$47.57
17	Sacramento County Utilities	20219800	water - Arden Park	\$753.90
18	Inland Business Systems	20226100	copier maintenance	\$95.00
19	CIT Technology Financial Services	20227500	copier lease	\$433.92
20	Sacramento Valley Alarm Security Systems	20259100	alarm service & service call	\$173.85
21	All Phase Security, Inc.	20259100	security 01/01/2010-01/15/2010	\$329.50
22	All Phase Security, Inc.	20259100	security 01/a6/2010-01/31/2010	\$412.50
23	Greater Sacramento Softball Assoc.	20259100	softballs	\$555.93
24	Cody Kilmer	20259100	update website	\$50.00
25	Lori Katz	20259100	Zumba thru 1/28/2010	\$983.50
26	Sam's Club	20285200	kids klub	\$69.98
27	WF - Visa - Best Buy	20285200	laptop	\$1,014.56
28	Sam's Club	20285200	preschool	\$17.70
29	WF - Visa - Walgreens, Wal-Mart, The Report Card	20285200	preschool	\$215.74
30	WF - Visa - Colin reimbursed	20289900	Colin reimbursed this item	\$59.99
31	WF - Visa - Wells Fargo	20289900	finance charge & late fee	\$26.68
32	County of Sacramento EMD	20289900	health permit for pools	\$897.50
33	WF - Visa - Wells Fargo	20289900	refund late fee	-\$39.00
34	WF - Visa - CSDA	DUES	CSDA dues	\$59.00
TOTAL				\$11,418.12

WF = Wells Fargo Visa Card

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

ARDEN PARK RECREATION & PARK DISTRICT
 BOARD OF DIRECTORS MEETING OF **FEBRUARY 16, 2010**
 BILLS APPROVED BY BOARD OF DIRECTORS

BENEFIT ASSESSMENT DISTRICT

INDEX 9399397000

FISCAL YEAR 2009-2010

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
1	Bliss Power Lawn Equipment Co.	2022600	expendable tools	\$19.73
2	Emigh Hardware Company	20210400	ag/hort	\$32.56
3	Emigh Hardware Company	20211200	building supplies	\$60.82
4	Emigh Hardware Company	20211200	building supplies	\$27.71
5	Ross Recreation Equipment	20214200	play equipment parts	\$946.90
6	Ross Recreation Equipment	20214200	play equipment parts	\$1,500.04
7	Emigh Hardware Company	20216200	painting supplies	\$21.71
8	Emigh Hardware Company	20220500	automotive maint service	\$18.48
9	WF - Visa - Smog Exp,Kragen, Pepboy	20220500	automotive maint service	\$140.66
10	Bliss Power Lawn Equipment Co.	20222600	expendable tools	\$411.03
11	Arden Village Service	20223600	fuel/lube	\$26.26
12	WF - Visa - Home Depot	20228200	shop equipment supplies	\$65.05
13	WF - Visa - Abe Janitorial	20232200	custodial supplies	\$64.88
14	WF - Visa - Office Depot, FedEx	20289900	other op expenses	\$46.76
15	WF - Visa Wells Fargo	20289900	refund late fees	-\$39.00
				<u><u>\$3,343.59</u></u>

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

WF = Wells Fargo Visa card

ARDEN PARK RECREATION & PARK DISTRICT
MEETING OF FEBRUARY 16, 2010
BILLS APPROVED BY BOARD OF DIRECTORS

FIXED ASSETS

FISCAL YEAR 2009-2010

<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
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INDEX 9339334000

- 1) **No fixed assets for this Board Report**

		TOTAL	\$0.00
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CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

COMPASS REPORTS FISCAL YEAR 2009/2010
 GENERAL FUND Cash in Treasury

Report Period	Beginning Balance	Period Income	Period Expenses	Ending Balance
July 2009	\$521,120	\$41,490	\$62,356	\$500,255
August 2009	\$500,255	\$11,074	\$50,987	\$460,342
September 2009	\$460,342	\$20,198	\$40,085	\$440,455
October 2009	\$440,455	\$26,852	\$48,273	\$419,033
November 2009	\$419,033	\$10,121	\$35,523	\$393,631
December 2009	\$393,631	\$9,816	\$46,368	\$357,079
Janauary 2010	\$359,079	\$188,892	\$54,843	\$491,129
February 2010				
March 2010				
April 2010				
May 2010				
June 2010				

COMPASS REPORTS FISCAL YEAR 2009/2010
 BENEFIT ASSESSMENT DISTRICT Cash in Treasury

Report Period	Beginning Balance	Period Income	Period Expenses	Ending Balance
July 2009	\$170,738	\$1,055	\$5,167	\$166,625
August 2009	\$166,625	\$1,517	\$3,486	\$164,657
September 2009	\$164,657	\$0	\$1,660	\$162,997
October 2009	\$162,997	\$567	\$2,599	\$160,964
November 2009	\$160,964	\$0	\$907	\$160,057
December 2009	\$160,057	\$0	\$1,247	\$158,810
Janaury 2010	\$158,810	\$102,032	\$1,087	\$259,755
February 2010				
March 2010				
April 2010				
May 2010				
June 2010				

Arden Park Recreation and Park District Agenda Statement

Meeting Date: February 16, 2010

Item No. IV.A

Item Title

Review and comment on bids for fence installation at Cresta Park

Item Summary

Bids were solicited and three companies responded. Fence America presented the lowest bid. Staff called references and the company's BBB report is attached for review.

The bid is based on a linear foot price and the estimated total (from staff measurement) is \$14,287.00. This price is higher than the original staff estimate because this project qualifies as a prevailing wage project.

Staff has included \$15,500 in the Amended Budget to be considered later in this agenda.

No Board action is required as this bid is under the \$25,000 threshold. Bid award is contingent on the approval of the amended budget.

Source of Funding: 2009-2010 Revised General Fund Budget

Attachments: Fence Bids



8325 Siena Avenue • Sacramento, CA 95828 • (916) 387-1500 • Fax (916) 387-1555

February 2, 2010

Arden Park Recreation and Park District

Re: Cresta Park

Dear Phil:

Thank you for the opportunity to provide you with prices for your project at Cresta Park. Following is the price for the style fence you requested.

Installed Costs:Wood Fence

(2) Rail split rail fencing set in approximately 32' sections ----- \$10.99/lf

Specifications:

We will furnish materials and labor necessary to install fences. The materials and specifications are as follows:

Posts:	Two hole split rail
Rails:	Split rail
Cap:	N/A
Panels:	N/A
Kick:	N/A
Footings:	filled with concrete
Hardware:	N/A
Retaining:	N/A

Conditions:

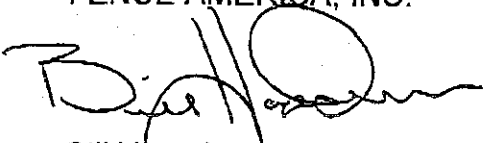
- Grading/Drainage, property pins, and staking are the responsibility of the owner or their representative
- All fences will be billed per field measurement of fences installed

Please call me if you have any questions or require further information.

Thank you.

Sincerely,

FENCE AMERICA, INC.



Bill Hagedorn
Vice President - Sales

Agreed and accepted by: _____ Dated: _____



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BBB Reliability Report for Fence America, Inc

A *BBB Accredited* business since 10/18/2001.

BBB Rating A+

BBB issues Reliability Reports on all businesses, whether or not they are BBB accredited. If a business is a BBB Accredited Business, it is stated in this report.

Find out more about Fence America, Inc:

- > [BBB Accreditation](#)
- > [BBB Rating](#)
- > [Business Contact and Profile](#)
- > [Licensing](#)
- > [Customer Complaint History](#)
- > [BBB Program Participation](#)
- > [Government Actions](#)
- > [Advertising Review](#)
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BBB Accreditation

This company is a **BBB Accredited Business**. This means it supports the BBB's services to the public and meets our Standards of Accreditation.

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BBB Rating for Fence America, Inc

Based on BBB files, Fence America, Inc has a BBB Rating of **A+** on a scale from A+ to F.

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Business Contact and Profile for Fence America, Inc

Name: Fence America, Inc
 Phone: (916) 387-1500
 Fax: (916) 387-1555

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16

Address: 8325 Siena Ave
Sacramento, CA 95828-0930

[Yahoo Map](#)

Website: www.fenceamerica.net

Original Business Start Date: January 1970

Principal: Mr. Thomas Razzano, Owner/General Manager

Customer Contact: Mr. Thomas Razzano, Owner/General Manager - (916) 387-1500

Email Address: info@fenceamerica.net

Type of Business: Fencing & Gates/Decking, Gates

BBB Accreditation: Fence America, Inc is a BBB Accredited business.

Additional DBA Names: A & M Fence Company

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Licensing for Fence America, Inc

This company is in an industry that may require licensing, bonding or registration in order to lawfully do business. BBB encourages you to check with the appropriate agency to be certain any requirements are currently being met.

BBB records show a license number of 837739 for this company.

Type: Contractors State License
Check License Status: [Check License Status](#)

Please note that governmental licensing information may not be current.

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Customer Complaint History for Fence America, Inc

BBB processed a total of 0 complaints about Fence America, Inc in the last 36 months, our standard reporting period.



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BBB Program Participation

This company has agreed to use special procedures including **arbitration**, if necessary, to resolve disputes.

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Government Actions

BBB has no information regarding government actions at this time.

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Advertising Review

BBB has no information regarding advertising review at this time.

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BBB Copyright and Reporting Policy

As a matter of policy, BBB does not endorse any product, service or business.

BBB Reliability Reports are provided solely to assist you in exercising your own best judgment. Information in this BBB Reliability Report is believed reliable, but not guaranteed as to accuracy.

BBB Reliability Reports generally cover a three-year reporting period. BBB Reliability Reports are subject to change at any time.

If you choose to do business with Fence America, Inc, please let them know that you contacted BBB for a BBB Reliability Report.

ID: 33007462
Report as of January 21, 2010 11:22
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8546 Weyand Avenue • Sacramento, CA 95828 • (916) 387-1500 • Fax (916) 387-1555

Customer References

Fence America is the only fence company in the greater Sacramento area to make the Business Journal's "Top 100 Fastest Growing Companies" list. Fence America has made the list four years in a row (2000, 2001, 2002 and 2003). Currently we are under contract with numerous home-building companies to install fences at over 100 home communities throughout Northern California.

Cambridge Homes

CDB Homes

Corinthian Homes

Cresleigh Homes 4 subdivisions

D.R. Horton 4 subdivisions

Dunmore Homes over 15 subdivisions

Elliott Homes over 20 subdivisions

J.M.C. Homes over 15 subdivisions

John Laing Homes 7 subdivisions

Lennar Renaissance over 20 subdivisions

Lennar Winncrest over 20 subdivisions

Mandarich Homes 5 subdivisions

Meritage Homes 5 subdivisions

Morrison Homes 7 subdivisions

Pacific Mountain Partners 4 subdivisions

Premier Homes 3 subdivisions

Reynen and Bardis

Skover Construction

Sweetwater Homes

Syncon Homes

Tim Lewis Communities over 10 subdivisions

U.S. Home 6 subdivisions

Warmington Homes

William Lyon Homes

If we can provide you with further information or additional references please feel free to call. Thank you.

Contact Phillip

Received Time Jan. 25, 2010 3:05 PM No. 496

Proposal submitted to:

Name Arden Park Phone 267-1424
Street 4033 Cresta wy.
City Sacramento State CA Zip 95864

S & S Fence Company Inc.
fencing-contractors.com
D.V.B.E./S.B.E. 7448 Reese Road
Contractor License #910283 Sacramento, California 95828
Insured • Bonded 916-682-1100 / FAX 916-682-4433

Total Length	Total Height	Fabric Gauge	Diam. Term. Posts	Diam. Gate Posts	Diam. Line Post	Top Rail	Bracing	Barbs/Flaz	Line Post Spacing	Set Insr.
1375	3' 2 rail split rail	2 rail split rail wood	2 rail split rail	—	2 rail split Rail	(2)	—	—	8'	2'

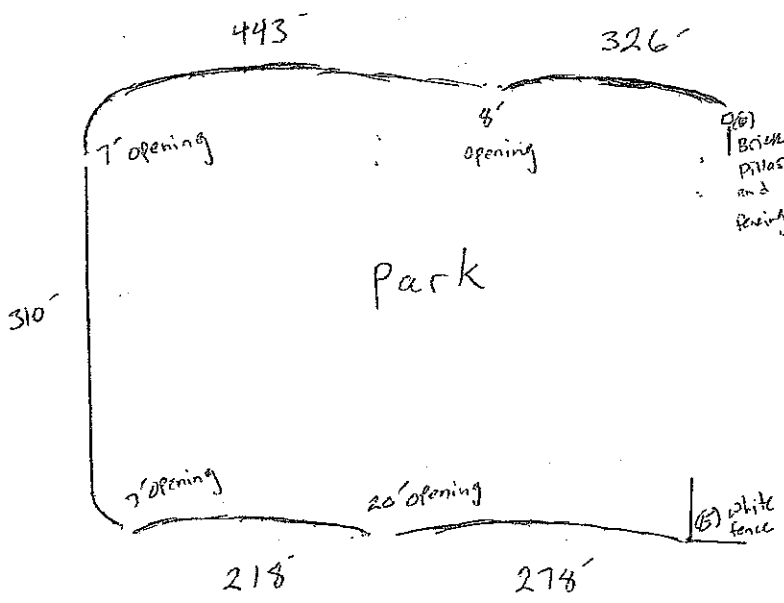
- Prevailing Wage
- Addendum Bid
- Water / Electrical Avail
- Needs USA Called
- Meet Cust. At Site
- Corners Marked
- Obstructions Marked
- Haul Off Dirt
- Salvage

Comments: Every 32' will have a 4' opening
32" off concrete

Gates/Locks/Hold Backs:
—

Diagram: No 14769

using weathered wood \$15,330.00 prevailing



*Progress Payments May Be Required

We hereby propose to furnish labor and materials—complete in accordance with the above specifications, for the sum of:
dollars (\$ 18,135.00) with payment to be made as follows: prevailing

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control. This proposal subject to acceptance within ___ days and is void thereafter at the option of the undersigned. Terms of invoices are net 30 days. All bills not paid within 30 days will incur a 1.5% late charge. *If contract is not paid in full within 30 days property is subject to lien.

Date of Proposal 1/8/10 Authorized Signature Paul Bennett

ACCEPTANCE OF PROPOSAL

The above prices, specifications, payment terms and conditions are hereby accepted. S & S Fence Company is authorized to perform the work as described above. Upon acceptance of proposal, please sign and return white copy.

Accepted this _____ day of _____
Signature _____ ** Date _____
Signature _____ ** Date _____

Customer Please Note It is the responsibility of the customer to clearly mark sprinkler lines. Broken sprinkler lines not marked will be repaired at the expense of the customer. S & S Fencing will exercise caution to those areas marked.

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BBB Reliability Report for S & S Fence Co.

BBB Rating: A

BBB issues Reliability Reports on all businesses, whether or not they are BBB accredited. If a business is a BBB Accredited Business, it is stated in this report.

Find out more about S & S Fence Co.:

- > [BBB Accreditation](#)
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- > [Business Contact and Profile](#)
- > [Additional Locations and Phone Numbers](#)
- > [Licensing](#)
- > [Customer Complaint History](#)
- > [Government Actions](#)
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- > [BBB Copyright and Reporting Policy](#)

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BBB Accreditation

This business is not a BBB Accredited Business.

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BBB Rating for S & S Fence Co.

Based on BBB files, S & S Fence Co. has a BBB Rating of A on a scale from A+ to F.

[Click here for an explanation of BBB Ratings](#)

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Business Contact and Profile for S & S Fence Co.

Name: S & S Fence Co.
 Phone: (916) 682-1100
 Address: 7448 Reese Rd.

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Sacramento, CA 95828-3706

Original Business Start Date: April 1988

Principal: Mr. Gary Stewart, Owner

Customer Contact: Mr. Gary Stewart, Owner - (916) 682-1100

Type of Business: Fencing & Gates/Decking

BBB Accreditation: S & S Fence Co. is not a BBB Accredited business.

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Additional Locations and Phone Numbers

Additional Addresses

8801 Stockton Blvd.
Elk Grove, CA 95624

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Licensing for S & S Fence Co.

This company is in an industry that may require licensing, bonding or registration in order to lawfully do business. BBB encourages you to check with the appropriate agency to be certain any requirements are currently being met.

Type: Contractors State License
Check License Status: [Check License Status](#)

Please note that governmental licensing information may not be current.

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Customer Complaint History for S & S Fence Co.

BBB processed a total of 0 complaints about S & S Fence Co. in the last 36 months, our standard reporting period.



[Back to top](#)

Government Actions

BBB has no information regarding government actions at this time.

[Back to top](#)

Advertising Review

BBB has no information regarding advertising review at this time.

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BBB Copyright and Reporting Policy

As a matter of policy, BBB does not endorse any product, service or business.

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BBB Reliability Reports generally cover a three-year reporting period. BBB Reliability Reports are subject to change at any time.

If you choose to do business with S & S Fence Co., please let them know that you contacted BBB for a BBB Reliability Report.

ID: 2000949

Report as of January 21, 2010 11:32

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PROPOSAL FOR BID / BID WITH PREVAILING WAGE

DURA FENCE CORPORATION
LICENSE # 789839
PHONE: (916) 972-8855

4401 ORANGE GROVE AVE.
SACRAMENTO, CA. 95841
FAX: (916) 972-0629

BID DATE: 1-26-10
JOB NAME: CRESTA PARK
ATT: ARDEN PARK recreation and park district
PHILLIP HASEMEIR 4836069 / 4836060

WE ARE PLEASED TO CONFIRM OUR BID OF: \$14.00 lf
Based on 1300lf = \$18,200.00

Please note our qualifications listed below.

	YES	/	NO
1. Clearing, grubbing, grading, or staking of the fence lines.	_____		_____X_____
2. Patching of A/C.	_____		_____X_____
3. Bond Premium	_____		_____X_____
4. Removal of existing fence.	_____		_____X_____
5. This project is figured for ONE move-in. Added move-ins are figured at \$500.00 each.	_____		_____X_____
6. Bid prevailing wage rates,	_____		_____X_____
7. Digging in non-diggable, or non-ripable ground conditions.	_____		_____X_____
8. Appendix VII	_____		_____X_____
9. UL 325	_____		_____X_____
10. DURA FENCE WILL NOT BE RESPONSIBLE FOR LOCATION OF OR DAMAGE TO UNDERGROUND LINES OF ANY KIND.	_____		_____X_____

PLEASE NOTE: WE DID NOT INCLUDE WAIVER OF SUBROGATION IN OUR BID
WE ARE CERTIFIED AS A SMALL BUSINESS. OUR CERTIFICATION NUMBER IS #0029784
OUR BID INCLUDES THE FOLLOWING: MATERIAL AND INSTALLATION

INSTALL 1300LF OF 30" HIGH SPLIT RAIL FENCING
MATCH SAME STYLE AS ARDEN PARK
TOTAL PRICE BASED ON ACTUAL FOOTAGE INSTALLED

EXCLUSIONS TO OUR BID: ANYTHING NOT LISTED ABOVE

PLEASE CONTACT ME IF YOU HAVE ANY QUESTIONS / NATHAN BOEK 972 8855

DURA FENCE CORPORATION

Arden Park Recreation and Park District Agenda Statement

Meeting Date: February 16, 2010

Item No. IV.B

Item Title

Review and comment on a tree maintenance plan

Item Summary

Using the assessment report on tree condition, staff prepared the attached bid for pruning services. We are currently compiling a bid list and will have the bid out to vendors next week.

The first round of maintenance, which is included in this bid, will address 39 trees with the most pressing needs. This set also includes all of the trees that have mistletoe. You will note that the number of trees classified for removal in the Arborist's report has been greatly reduced. There are a few trees that will need to be discussed and there will be a presentation on those at the meeting.

As we go forward, we will have approximately 120 trees that will be divided into four groups with one group of thirty being addressed each year. The remainder of the trees are small enough that they can be maintained by staff for the next few years.

The above plan will represent a five year pruning cycle. As we go along, adjustments will be made to move trees up or down the list as priority dictates. That will represent an expense of roughly \$10,000 per year for the near future.

Funding for this project is provided in the revised General Fund budget to be considered later in this agenda.

Source of Funding: 2009-2010 Revised General Fund Budget

Attachments: Pruning bid specifications

Arden and Cresta Park Tree Maintenance Specifications

The following specifications to be followed for the tree removal and tree maintenance project at Arden and Cresta parks. The objective is to reduce risk while retaining as many of the older trees as possible. The District Administrator or his designee will determine which trees are to receive the different treatments, and the extent of the pruning. The bidders have the responsibility to visit the site, check the list of trees, and submit their proposal based on the requested scope of work performed to these specifications.

A map of the tree locations and a bid sheet with tree numbers, descriptions and prescribed work are attached. Please provide pricing as indicated for each tree. The District intends to perform all of the work specified. However, budget restrictions may result in some reduction of scope. In that case, individual determinations will be made.

Please complete the bid form and return it to the District by fax at 916-483-6060 or by email to cmiller@aprpdpd.org. Questions should be directed to Colin Miller at 916-483-6069. **Bids should reflect prevailing wage pricing.**

Tree Removal

Trees listed for removal shall be removed in a manner that does not cause damage to park property such as benches, walkways, fences, or other trees or structures. Designated trees once cut down shall be removed from site including all debris and wood material. The park area shall be cleaned removing any brush, wood chips, piles of sawdust, or debris generated by the tree removal process. Scattered sawdust remaining after raking or leaf blower use will be allowed in turf. All concrete and asphalt surfaces shall be swept clean.

All chips and debris produced shall be the property of the contractor and disposed of off-site in a legal and appropriate manner.

Stump Removal

Underground Services Alert shall be contacted for utility marking prior to removing any stump. Following tree removal, the stump and large woody buttress roots, root plate, or trunk swell shall be ground to a depth of at least 8 inches below grade. Large surface roots within 24 inches of the continuous woody root plate shall be ground to a minimum 6 inches below grade. Chips from stump grinding shall be removed to a tamped depth of 3 inches below grade. Park staff will backfill stump area with topsoil.

Maintenance Pruning

Tree pruning shall include the of removal of all dead branches to a minimum ¾ inches diameter, removal of rubbing or crossing branches, removal of broken or torn branches, removal of all mistletoe, and removal of branches to achieve a clearance of 8 feet over the turf areas and walkways and 13.5 feet over the street and parking areas. Thick growth shall be thinned by removing small diameter lateral branches retaining interior branches. Typical pruning will include the removal of up to 20% of the foliar canopy concentrating on the outer canopy growth. All pruning shall be performed in accordance with ANSI A300 Standards, Part 1 Pruning.

Exceptional Reduction Pruning

This pruning shall be performed in lieu of tree removal. The objective is to retain as much tree canopy as possible, reducing the risk of large limb failure by removing leverage, supporting weak crotches with supplemental support systems, and concentrating remaining growth on sound existing smaller lateral branches.

Tree pruning shall include the removal of all dead branches to a minimum $\frac{3}{4}$ inches diameter, removal of rubbing or crossing branches, removal of broken or torn branches, removal of all mistletoe and removal of branches to achieve a clearance of 8 feet over the turf areas and walkways and 13.5 feet over the street and parking areas. Thick limbs shall be thinned by removing small diameter lateral branches leaving interior branches.

Trees with canopies extending over street and high use target areas will focus the limb reduction over the target areas. Canopy size will be reduced through heading cuts retaining the largest subordinate branch possible, with a minimum branch diameter of 25% of the parent stem diameter. Other pruning cuts shall include thinning and raising as appropriate. The overall weight and canopy size may be reduced by up to 30% of the existing tree, at the District Administrator's discretion and direction. All pruning shall be performed in accordance with ANSI A300 Standards, Part 1 Pruning

Supplemental Support System

Designated trees shall receive a supplemental support system consisting of either a steel cable or synthetic cable support system. Limbs that have adequate sound wood to accept and hold a lag hook, lag eye, or through hardware shall receive steel cables. Decayed or severely split leaders shall receive a synthetic cable. Support systems shall be installed in a direct system for 2 leaders or 4 leaders, or a triangular or box system as appropriate for 3 or more leaders. Trees shall be pruned before support system installation. All cables shall be installed at the appropriate height along the intended leaders. The correct diameter size of cable or synthetic material shall be used for the particular leader size. All cables shall be installed taut. All support system installations shall be performed in accordance with ANSI A300 Standards Part 3, Supplemental Support Systems.

Arden Park

Tree #	Scientific Name	Common Name	Diameter (inches)	Crown Radius (feet)	Treatment	Price
18	Morus alba	Mulberry	25	25	Maintenance Pruning	
33	Morus alba	Mulberry	22	35	Maintenance Pruning, remove limb over picnic table	
55	Robinia pseudoacacia	Black Locust	23	20	Remove and grind stump	
84	Pyrus calleryana	Callery Pear	10	16	Maintenance Pruning	
85	Pyrus kawakamii	Evergreen Pear	8	10	Maintenance Pruning	
86	Pyrus kawakamii	Evergreen Pear	8	10	Maintenance Pruning	
87	Pyrus calleryana	Callery Pear	15	16	Maintenance Pruning	

Cresta Park

Tree #	Scientific Name	Common Name	Diameter (inches)	Crown Radius (feet)	Treatment	Price
136	Fraxinus velutina 'Modesto'	Modesto Ash	18	25	Maintenance Pruning	
143	Ulmus parviflora	Evergreen Chinese Elm	26	40	Maintenance Pruning	
145	Morus alba	Mulberry	40	38	Maintenance Pruning	
152	Fraxinus velutina 'Modesto'	Modesto Ash	20	20	Maintenance Pruning	
162	Ulmus parviflora	Evergreen Chinese Elm	24	31	Maintenance Pruning	
163	Ulmus parviflora	Evergreen Chinese Elm	30	40	Maintenance Pruning	
165	Fraxinus velutina 'Modesto'	Modesto Ash	28	20	Remove and grind stump	
167	Fraxinus velutina 'Modesto'	Modesto Ash	30	28	Exceptional Reduction Pruning, 5 Cables	
169	Fraxinus velutina	Arizona Ash	27	29	Exceptional Reduction Pruning	
171	Fraxinus velutina	Arizona Ash	30	32	Maintenance Pruning	
173	Liquidambar styraciflua	Sweetgum	34	30	Maintenance Pruning	
174	Liquidambar styraciflua	Sweetgum	26	25	Maintenance Pruning	
175	Fraxinus velutina 'Modesto'	Modesto Ash	27	25	Remove and grind stump	
177	Fraxinus velutina 'Modesto'	Modesto Ash	28	30	Remove and grind stump	
192	Ulmus parviflora	Evergreen Chinese Elm	14	30	Maintenance Pruning	
194	Fraxinus velutina 'Modesto'	Modesto Ash	28	30	Remove and grind stump	
209	Fraxinus velutina 'Modesto'	Modesto Ash	26	25	Maintenance Pruning	
211	Fraxinus velutina 'Modesto'	Modesto Ash	20, 20	28	Exceptional Reduction Pruning	
213	Fraxinus velutina 'Modesto'	Modesto Ash	30	35	Maintenance Pruning	
215	Fraxinus velutina 'Modesto'	Modesto Ash	32	35	Maintenance Pruning	
217	Fraxinus velutina 'Modesto'	Modesto Ash	32	35	Maintenance Pruning	
218	Acer saccharinum	Silver Maple	8, 8, 8	20	Treat for insect pests, Maintenance Pruning	
223	Fraxinus velutina 'Modesto'	Modesto Ash	30	40	Exceptional Reduction Pruning, 3 Cables	
224	Fraxinus velutina 'Modesto'	Modesto Ash	30	30	Exceptional Reduction Pruning, 3 Cables	
226	Fraxinus velutina 'Modesto'	Modesto Ash	31	25	Maintenance Pruning	
228	Fraxinus velutina 'Modesto'	Modesto Ash	30	31	Maintenance Pruning	
230	Fraxinus velutina 'Modesto'	Modesto Ash	31	28	Maintenance Pruning	
232	Fraxinus velutina 'Modesto'	Modesto Ash	30	27	Maintenance Pruning	

Grand Total

Company _____
 Contact _____
 Phone _____

Arden Park Recreation and Park District Agenda Statement

Meeting Date: February 16, 2010

Item No. V.A

Item Title

Consideration and possible action to approve Resolution No. 10-02-01- Approving and adopting an amended General Fund 334 Budget for the Fiscal Year 2009-2010.

Item Summary

There are two issues that will be addressed by this amendment. The Board has expressed a desire to focus on the Master Plan and install a fence at Cresta Park. In addition, the need for a tree management plan has been identified as a priority. Funds for these projects will be taken from the \$70,000 budgeted for shade structures at Arden and Cresta parks.

As a result, the following amendments to the budget are proposed:

Revenue

- Delete \$35, 188 appropriation from reserve and return to fund balance.

Supplies and Materials

- Account No. 42420200-Fixed Assets/Structures- Delete the \$70,000 budgeted for Arden and Cresta shade structures
- Account No. 42420200-Fixed Assets/Structures- Add Cresta fence in the amount of \$15,500.
- Account No. 20259100-Other Professional Services- Add \$15,500 for tree services
- Account No. 20285200-Recreation Supplies-Add \$3,812

Note: By eliminating the Shade Structure project, there is no need for the use of reserve funds. The excess revenue left after funding the new priorities is the \$3,812 that is proposed for extra supplies and materials for expanded special events.

Source of Funding: 2009-2010 General Fund Budget

Attachments: General Fund Budget detail sheet
Resolution 10-02-01

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

RESOLUTION NUMBER 10-02-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARDEN PARK RECREATION AND PARK DISTRICT APPROVING AND ADOPTING A REVISED BUDGET FOR THE GENERAL FUND 334 FOR THE FISCAL YEAR 2009-2010

WHEREAS, hearings have been conducted during which time all additions and deletions to the Final budget for General Fund were made;

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Revised budget for the Fiscal Year 2009-10 is hereby adopted in accordance with the following:

(1)	Salaries and employee benefits	<u>\$293,988</u>
(2)	Services and supplies	<u>\$185,612</u>
(3)	Other charges	<u> </u>
(4)	Fixed assets:	
	(A) Land	<u> </u>
	(B) Structures and Improvements	<u>\$15,500</u>
	(C) Equipment	<u> </u>
(5)	Expenditure transfers	<u> </u>
(6)	Contingencies	<u>\$5,000</u>
(7)	Provision for reserve increases	<u> </u>
	TOTAL BUDGET REQUIREMENTS	<u>\$500,100</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available, Property Taxes or Fees, or monies that decrease general reserves.

BE IT FURTHER RESOLVED that the Revised budget is hereby adopted with attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitation attached hereto and by reference made a part hereof.

AYES: DIRECTORS:
NAYS DIRECTORS:
ABSENT: DIRECTORS:

Chairman, Board of Directors
February 16, 2009

Arden Park Recreation and Park District
Resolution 10-02-01 Detail

With the approval of Resolution 10-02-01, the Board of the Arden Park Recreation and Park District directs the Sacramento County Auditor Department to make the following revenue and expenditure appropriation changes for Fund 334A for the 2009-2010 Fiscal Year

<u>Revenue</u>	Adopted 09-10	Revised 09-10
Reserve from fund balance	35,188	0
 <u>Expenditures</u>		
Account	Description	
20259100	Other Professional Services	27,100
20285200	Recreation Supplies	42,600
42420200	Fixed Assets	23,500
	Arden and Cresta Shade Structures	70,000
	Cresta Fence	0
	Total 42420200	15,500

ARDEN PARK RECREATION AND PARK DISTRICT

GENERAL FUND 334

Fiscal Year 2009 - 2010

REVENUE			
Object 91 - PROPERTY TAXES			
		Adopted 09-10	Revised 09-10
	Property Taxes	273,500	273,500
Object 94 - INTEREST / CONCESSION/ RENTALS			
9410	Interest	6,200	6,200
9444	Food Concessions	6,000	6,000
9429	Building Rental	25,000	25,000
Total 94		37,200	37,200
Object 95 - HPTR			
9522	Inter-governmental		
	Home property Tax Rel	3,800	3,800
Total 95		3,800	3,800
Object 96 - RECREATION SERVICES			
9646	Recreation Services Charges		
	Summer Kids Klub	41,000	41,000
	Kids Klub	25,000	25,000
	Holiday Kids Klub	2,100	2,100
	Preschool	34,000	34,000
	Adult Softball	16,000	16,000
	Brochure/Activity Guide	9,000	9,000
	Easter	2,400	2,400
	Music in the Park	1,600	1,600
	4th of July BBQ & Parade	1,300	1,300
	Halloween Event	1,200	1,200
	Aquatics	35,000	35,000
	Swim Team reimbursements	8,000	8,000
Total 96		176,600	176,600
Object 97 - OTHER REVENUE			
9790	Miscellaneous	9,000	9,000
	Rentals		
Total 97		9,000	9,000
RESERVE		35,188	0
GRAND TOTAL REVENUE		535,288	500,100

ARDEN PARK RECREATION AND PARK DISTRICT
GENERAL FUND 334
Fiscal Year 2009 - 2010
SALARY SUMMARY

	Base Salary	F.I.C.A .0765	Benefits	Workers Comp. clerical 0.73 recreation 2.86	S.U.I. .030	Totals
Full Time						
District Administrator	66,299	5,072	8,024	1,896	1,989	83,280
Recreation Supervisor	44,153	3,378	6,917	1,263	1,325	57,034
Secretary	35,008	2,678	9,231	256	1,050	48,223
Total Full Time	145,460	11,128	24,172	3,414	4,364	188,537
Change From Prior Year	10,515	804	611	629	559	13,117
Benefits	Medical	Dental	5% D.C.	Total		
District Administrator	4,284	425	3,315	8,024		
Recreation Supervisor	4,284	425	2,208	6,917		
Secretary	7,056	425	1,750	9,231		
	15,624	1,275	7,273			
Seasonal						
Aquatics						
Rec. Swim & Lessons	30,000					
Swim Team	0					
Cashiers	2,300					
Softball						
Scorekeepers	2,500					
Youth Activities						
Preschool	12,500					
Kids Klub After School	5,500					
Summer KK	25,000					
Kids Kamps	1,000					
Special Events	1,100					
Sub-Total	79,900	6,112	0	2,285	2,397	90,694
Temporary (Maint.)	13,000	995	0	372	390	14,756
Total Seasonal	92,900	7,107	0	2,657	2,787	105,451
SALARY TOTAL	238,360	18,235	24,172	6,071	7,151	293,988

Change From Previous Year

2,385

ARDEN PARK RECREATION AND PARK DISTRICT
GENERAL FUND 334
Fiscal Year 2009 - 2010
SERVICES & SUPPLIES

EXPENDITURES					
Object 20- SERVICES AND SUPPLIES					
		Adopted 09-10		Revised 09-10	
2005	Advertising (Legal Notices)		700		700
2029	Business/Conference Exp.		2,500		2,500
2039	Employee Transportation		2,000		2,000
2051	Insurance Liability		12,000		12,000
2061	Membership Dues		3,000		3,000
2076	Office Supplies		6,000		6,000
2081	Postal Services		2,500		2,500
2085	Printing Services		6,000		6,000
2104	Agri/Hort Supplies		2,500		2,500
2142	Land Improvement Maint Supplies		1,500		1,500
2191	Electricity		22,000		22,000
2192	Natural Gas		10,000		10,000
2193	Refuse Collection		4,000		4,000
2195	Sewer Disposal		3,000		3,000
2197	Telephone Services		5,800		5,800
2198	Water		5,000		5,000
2261	Office Equipment		1,500		1,500
2275	Rent / Lease Equipment		6,500		6,500
2332	Food/Catering Supplies		1,200		1,200
2505	Accounting Services		5,000		5,000
2507	Assessment Collection Services		4,000		4,000
2531	Legal Services		8,000		8,000
2591	Other Professional Services -				
	Security	12,000		12,000	42,600
	Pest Control	800		800	
	Alarm Service	1,600		1,600	
	Umpires	4,000	27,100	4,000	
	Tree Services	5,000		20,500	
	Computer Services	900		900	
	Fire Extinguisher Service	300		300	
Other Services/Contingency	2,500		2,500		
2817	Election Services		0		0
2852	Recreational Supplies		23,500		27,312
2899	Other Operational Expenses		1,000		1,000
SUB TOTAL			166,300		185,612
Object 42-STRUCTURES					
4202	Arden & Cresta Shadestuctures		70,000		
	Cresta fence				15,500
SUB TOTAL			70,000		15,500
Object 43 - FIXED ASSETS					
4303	Equipment -				0

4303	Copier (Rent)				0
					-
Object 79 - APPROPRIATIONS FOR CONTINGENCIES					
			5,000		5,000
TOTAL SERVICES & SUPPLIES			241,300		206,112
GRAND TOTAL Services & Supplies and Salaries			535,288		500,100

Memorandum

To: Board of Directors
From: Colin Miller, District Administrator
Date: February 12, 2010
Subject: February Administrator's Report

457 Plan Restatement

We have gone back through our records and found some discrepancies in the way that ING is posting funds into the individual employee accounts. We had a meeting with our ING rep and he is going to report back to us on Tuesday. I will have a follow up report for the meeting.

Proposition 1A Securitization

We have received our first check to reimburse the money taken by the State under the Proposition 1A suspension.

Form 700

Enclosed in your packet is a new Form 700 that must be submitted by Board members. Please try to return those to me at the meeting.

Training

I may be attending the CARPD conference in May. The final program has not been posted and I want to see that to make sure it's worth the trip and expense. Also, I completed mandatory Sexual Harassment training on January 29th.

June Meeting

I would like to request that the June meeting be moved up one week to Wednesday, June 9th (both rooms are booked on Tuesday). My wife's college reunion in Hew Hampshire is during the week of our normally scheduled meeting.

MEMORANDUM

To: Board of Directors
From: Lisa Connolly, Recreation Supervisor
Date: February 12, 2010
Subject: February Board Report

Special Events:

The Spring Brochure is done and should be coming in the mail any day. There are a lot of new programs in the brochure. Family Day, Zumbatomic, Intro to ZUMBA, Kidzart, Mad Science and Freshi Films.

The two movies to show in the park have been confirmed. One on March 20th (Cloudy with the chance of Meatballs) and the second one May 8th (UP).

Swim Lesson registration will be held on May 15th from 9 am to 11 am in the Community Center. Music in the park on May 15th is co-sponsored with the Arden Park Homeowner's Association.

We have two students from Sac State that will be helping out with the Family Day as an internship for school. I am looking forward to working with the two students.

New Classes:

Zumbatomic will be starting March 2nd. This class is a dance exercise class for kids ages 6 to 12. We have a couple kids already signed up to take this class. This class will run for 6 weeks, once a week. . Lori Katz is teaching this class.

We have 17 students taking the Stretching class that we now offer here at Arden Park on Tuesday and Thursdays from 9:45 to 10:45. This class is an on-going class.

FRESHi Films is a new program that has workshops such as Digital Filmmaking, Game design for kids. The workshops range for ages from 5-12. We are offering these camps during the Spring break.

Kidzart will be running a 6 week program starting March 10th on Wednesdays from 4 to 5 pm. Children ages 5 to 12 will complete a project each class.

Mad Science is doing another 6 week workshop starting March 4th from 3 pm to 4 pm on Thursdays.

Existing programs:

Preschool has two new students in the Monday, Wednesday and Friday class. We have 18 students in the Monday, Wednesday, Friday and 14 students in the Tuesday, Thursday class. The children participated in a Stone soup day each child helping to make stone soup and will be having pajama day making pancakes at the end of the month.

Before school Kids Klub now has 4 children, but the after school program seems to be decreasing in numbers. We have had two parents that have lost jobs and pulled the children from the program and two that the parent changed working hours to be home after school.