



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair, Matt Ross
Richard Heltzel
Bill Andrews
David Burke

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 16, 2024

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Chair Ross called the meeting to order at 7:00 p.m. and announced a quorum

Directors Present: Andrews, Burke, Heltzel, Ross

Staff Present: Miller

C. Agenda Approval-**Motion to approve the agenda, with item IV.B moved to the start of the New Business section, by Heltzel, seconded by Andrews. Motion carried unanimously, 4-0.**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

III. CONSENT AGENDA

A. Approval of the minutes of the Board Meeting held on December 19, 2023

B. Financial Reports-

1. Revenues

2. Salaries

3. General Fund Bills

4. Benefit Assessment Bills

5. Fixed Asset Bills

6. Cash in Treasury

Motion to approve the Consent Agenda by Heltzel, seconded by Andrews. Motion carried unanimously, 4-0.

IV. NEW BUSINESS

A. Election of Board Officers for 2024

Motion to re-elect the current officers (Chair Ross, Vice-Chair Heltzel, Secretary Andrews) by Burke, seconded by Andrews. Motion carried 4-0.

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- B. Consideration and possible action to accept and file the 2022-23 Audit
Larry Bain, the District's auditor, discussed details of the audit with the Board. Motion to accept and file by Andrews, seconded by Heltzel. Motion carried unanimously 4-0.
- C. Consideration and possible action to authorize the General Manager to execute an agreement with McGuire and Hester for storage of construction equipment at Arden Park.
Motion to authorize the General Manager to execute the agreement by Heltzel, seconded by Andrews. Motion carried unanimously 4-0.
- D. Consideration and possible action to appoint two residents to the Facility Use Committee
Motion to appoint Melissa Shroust and Michele Comach to the Facility Use Committee Andrews, seconded by Burke. Motion carried unanimously 4-0.
- E. Consideration and possible action to dispose of an 8' single axle trailer.
Motion to approve the disposal of an 8' single axle trailer in the most appropriate and legal manner by Burke, seconded by Heltzel. Motion carried unanimously 4-0.
- F. Consideration and possible action to approve a new Pay Plan Policy
Motion to approve the proposed Pay Plan Policy by Heltzel, seconded by Ross. Motion carried unanimously, 4-0.

V. REPORTS

- A. Staff Report-**Miller reviewed the staff report and security report.**
- B. Security Report

VI. BOARD COMMENTS -None

VII. ADJOURN-The meeting was adjourned at 7:56 p.m.



**Board Chair
February 27, 2024**
