



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair Bill Andrews  
Vice Chair Rebecca Akroyd  
Secretary Brian Weatherford  
Nora Shetty

Note: Board Member Shetty will be participating in this meeting by phone.  
She will be located at 1414 G St SE, Washington, DC 20003

## **MINUTES**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**November 18, 2025**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

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**I. CALL TO ORDER**

A. Welcome

B. Roll Call and Announcement of a Quorum

**Andrews called meeting to order at 7:00 pm and announced a quorum.**

**Directors present: Akroyd, Andrews, Burke, Shetty, Weatherford**

**Staff present: Miller, Phillips**

C. Agenda Approval

**Item IV will be moved to the 12-16-2025 meeting as 2 applicants are unable to attend the interviews.**

**Akroyd motioned to approve the agenda with a move of Item IV to the 12-16-2025 board meeting, seconded by Weatherford.**

**Motion carried unanimously, 5-0.**

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

**Joyce Williams - resident**

- **She sent a picture of a tree at Cresta Park (Esperanza side) that has a far lean toward the street with exposed roots. 2 branches have already fallen. Miller replied that an arborist is scheduled to look at the tree later this week.**

**Randi Olson - resident**

- **Questioned why the current park hours, with the park closing at 7 pm, allow the park to remain open after dark. This invites vandalism and encourages motorized bike usage when the park is dark. The hours should be dawn to dusk; it is easy to find dusk hours on your phone.**

**Janet Perry - resident**

- **She would like information on the closed session negotiations and timeline for the potential purchase of the fire station. She would**

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also like the names and departments of the water agency employees that we are negotiating with.

- Andrews commented that we have not entered into negotiations with the water agency.
- Perry stated that a lack of transparency is perceived and she would like time to react to negotiations.
- Miller responded that agendas are posted 72 hours in advance and that there will be plenty of meetings before any purchase agreement is made.

**Arianne Lyons - resident**

- She did not feel that the previous speaker was treated with respect when Andrews interrupted her during open comments period.

Andrews welcomed several Rio Americano High School students. He explained how board members are elected, reviewed our funding sources, and discussed staffing levels.

### III. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on October 21, 2025
- B. Financial Reports-
  1. Revenues
  2. Salaries
  3. General Fund Bills
  4. Benefit Assessment Bills
  5. Fixed Asset Bills
  6. Cash in Treasury

**Motion made to approve the Consent Agenda made by Akroyd, seconded by Weatherford. Motion carried unanimously, 5-0.**

### IV. POTENTIAL BOARD MEMBER INTERVIEWS

- A. Interview candidates for, and possible action to fill, an open board position  
**Interviews moved to the 12/16/25 board meeting.**

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## **V. OLD BUSINESS**

- A. Discussion and possible action to establish an ad hoc committee to examine District rental and security procedure
- **Miller read the mission statement of the ad hoc committee (in agenda packet).**
  - **7 applications have been received; 6 names are listed in the agenda packet and the last application was submitted after the agenda was posted.**
  - **Board members discussed the optimum size of the committee. Andrews and Shetty are the 2 board members that will serve on the committee, and adding the 7 resident applicants would bring the number to 9. This may make it hard to schedule meetings that everyone can attend, so perhaps we have a caveat that members are not required to attend every meeting as long as a minimum number is present.**
  - **When questioned how applicants were recruited, Miller replied that he sent applications to people that expressed interest.**
  - **Board members also discussed the broad scope of the committee. Should the issues be split? Miller will look at the mission statement and make recommendations for possible changes.**

### **Public Comments:**

- **Olson – How are the capacity limits that are set by the committee going to be enforced? Soccer sometimes exceeds capacity limits. Changes must be implemented.**
- **Williams – Has concerns regarding the separation of security and rentals. Providing security at rentals is one issue, while security patrols are a separate issue. She also wants the committee to discuss having staff members present on weekends.**

**Weatherford motioned to approve the establishment of an ad hoc committee to examine District rental and security procedures as outlined in Item No. V.A with an amendment to increase the size from 6 district residents to 7. The committee will be comprised of 2 board members, the 6 people listed in**

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**Item No. V.A and the 1 person who submitted the application after the posting of the agenda. Akroyd seconded the motion.**

- **Shetty expressed concern that not every resident was aware of the committee and how to apply. She would like to open it up to more members.**

**Shetty motioned to amend Weatherford's motion to add a 2-week extension of the time to apply to be a committee member and have a random lottery to select committee members.**

- **Akroyd noted that 3 people on the list of applicants have been regular meeting attendees that are well-versed on the issues and will engage. There is value to having committee members with a background on the issues.**
- **Weatherford stated that since we didn't actively solicit applications and it is better for us to have more perspectives than less, he is pulling back his motion.**
- **Resident Joyce Williams does not agree with further delaying the establishment of a committee. Our security issues are critical right now.**

**Weatherford amended his motion to increase the size of the committee to 9 residents. Members will be named after an additional 2 weeks is given to solicit more interest.**

- **A suggestion was made to form the committee with the 7 residents that have submitted applications and the additional 2 members can be first come-first serve. Another suggestion was made to designate any applicants after the first 9 as alternates.**

**Weatherford motioned to approve the establishment of an ad hoc committee to examine District rental and security procedures. The committee will be comprised of 2 board members and a maximum of 9 district residents, 7 of whom are the residents who already submitted applications. 2 remaining district residents can be added on a first come first served basis after more interest is solicited. Additional district resident applicants will be alternates to roll on to the committee as others leave. Akroyd seconded the motion. Motion passed unanimously, 5-0.**

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B. Discussion and possible action to cast votes in the Sacramento LAFCo election

- **It may be beneficial for us to have members of park and recreation districts on FALCo.**
- **Akroyd read through all the candidate statements. For the 4-year term position, none have park and rec experience, but Jones had the most substance in his statement and recommends him. For the 2-year term position, she recommends either Rose or Reynolds. For the 4-year alternate term position she recommends Moore.**
- **Andrews knows Reynolds but none of the others.**
- **Weatherford notes there is no incumbent for the 2-year position but agrees that Rose is impressive.**
- **Shetty read the statements but has no comment.**

**Akroyd motioned to approve a vote for in the LAFCo election for: 4-year term – Gay Jones**

**2-year term – Brandon Rose**

**4-year alternate – Charlea Moore**

**Weatherford seconded the motion. Motion passed unanimously, 5-0.**

**VI. NEW BUSINESS**

A. Discussion and possible action to close the District office between Christmas and New Year's Day and provide staff with paid time off for the weekdays that occur in that period.

- **Miller noted that this request has been approved for the past 6 years.**
- **Weatherford asked if this affects security or maintenance. Miller replied that maintenance will still come in to open the park, clean the restrooms, and empty trash.**
- **Weatherford asked if staff is paid overtime if they must work. Miller replied no.**
- **Public asked if this affects our child care programs or rentals, and the answer was no.**
- **Resident Randi Olson asked why the board would allow this as we don't do this on other holidays.**

**Weatherford motioned to approve the office closure and paid leave for staff on weekdays between Christmas Day and New**

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**Year's Day, seconded by Shetty. Motion approved unanimously 5-0.**

**VII. REPORTS**

A. Staff Report

- **Holiday in the Park is December 5. We have 8 groups scheduled to perform so far.**
- **Sleigh Rides are December 6-13. Only 6 out of 56 spots are still open.**
- **Our communications tool now has 94 people signed up.**

B. Standing Committee Reports

- **HR committee is working on the General Manager job posting.**

C. Security Report

- **Calls for service and outliers are noted in the agenda packet.**
- **Andrews asked if barricades were put on the soccer field in winter as they have been in the past. Miller will review.**
- **Miller mentioned that soccer season has concluded and the soccer club did their part in maintaining the fields.**

**VIII. BOARD COMMENTS**

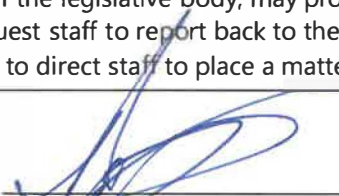
- **Park hours need to be discussed. The new hours have been in effect for a year now – how are things working? This should be discussed in the ad-hoc committee.**
- **Andrews announced his resignation from the board after a 20-plus year tenure, effective January 1, 2026. He is happy to continue to help with the fire station, serve on the ad-hoc committee, and serve on the GM selection committee. The position runs through 11/26.**
- **Miller will re-post 2 open board positions to be selected at the December 16 board meeting.**
- **Shetty noted that a position on the facilities ad hoc will need to be filled.**

**IX. ADJOURN**

**Weatherford motioned to adjourn the meeting at 8:15 pm, seconded by Akroyd. Motion carried unanimously, 5-0.**

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This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter ~~of business~~ on a future agenda.



Board Chair  
December 16, 2025