

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Minutes

SPECIAL MEETING OF THE BOARD OF DIRECTORS

November 7, 2018

6:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Chairman Defanti called the meeting to order at 6:05 p.m. and announced a quorum.

Directors Present: Defanti, Ross, Heltzel

Directors Absent: Andrews, Lites

Staff Present: Miller

C. Agenda Approval- **No changes were proposed.**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

III. NEW BUSINESS

A. Consideration and possible action to award a bid for renovations at Cresta Park to TJR Resources, Inc in the amount of \$284,814.15.

Miller presented the bids that were received for the Cresta Park Renovation Project and noted that the lowest bid was from TJR Resources in the amount of \$284,814.15. He stated that all of the

contractors Pre Bid Screening information was good and that references indicated that they would work with the company again.

There was a discussion on how to handle change orders and Defanti noted that it was common for a Project Manger to be given the authority to approve change orders up to an aggregate total of 10% of the project price without further approval of the Board.

Motion to approve the bid award to TJR Resources in the amount of \$284, 814.15 and to authorize the District Administrator, who will be acting as the Project Manager, to authorize change orders to the contract up to an aggregate of 10% of the project total by Ross, seconded by Heltzel. Motion carried unanimously 3-0.

- IV. BOARD COMMENTS – None
- V. ADJOURN- The meeting was adjourned at 6:20 p.m.



Board Chair
November 20, 2018