



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair, Matt Ross
Rebecca Akroyd
Bill Andrews
David Burke
Richard Heltzel

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS

June 18, 2024

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Chair Ross called the meeting to order at 7:00 p.m. and announced a quorum.

Directors Present: Andrews, Burke, Ross

Directors Absent: Akroyd, Heltzel

Staff Present: Miller

C. Agenda Approval

No changes were proposed.

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

Randi Olsen and Melissa Shroust who are neighbors of Cresta Park, spoke about the overwhelming presence of the Arden Park Soccer Club at Cresta. They noted that during the fall, there is a four-month period when soccer completely consumes the park. They spoke about the dangers of cars parked on both sides of the street and the difficulty in navigating through the area during those times. The Board carried on a lengthy discussion that culminated with direction to the General Manager to relay the following conditions to the soccer club: No more than four teams may use the soccer field for practice at any time and, no banners shall be displayed on days other than game days.

III. CONSENT AGENDA

A. Approval of the minutes of the Board Meeting held on May 21, 2024

B. Financial Reports-

1. Revenues

2. Salaries

3. General Fund Bills

4. Benefit Assessment Bills

5. Fixed Asset Bills

6. Cash in Treasury

Motion to approve the Consent Agenda as presented by Andrews, seconded by Burke. Motion carried unanimously, 3-0.

IV. NEW BUSINESS

- A. Public Hearing to hear any objections and receive any protests to the Engineer's Report for the Arden Park Benefit Assessment District for the Fiscal Year 2024-2025 and to hear any objections and receive any protests to the levying and collecting of assessments within the Arden Park Benefit Assessment District for the Fiscal Year 2024-2025.

The Public Hearing opened at 7:46 p.m. and closed at 7:47 p.m. There were no members of the public in attendance at the hearing.

- B. Consideration and possible action to approve Resolution No. 24-06-08 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2024-25 for the Arden Park Benefit Assessment District

Motion to approve Resolution No. 24-06-08 by Andrews, seconded by Burke. Motion carried unanimously, 3-0.

- C. Consideration and possible action to approve Resolution No. 24-06-09, Approving and Adopting the Preliminary Budget for the General Fund 334 for the Fiscal Year 2024-2025.

Motion to approve Resolution 24-06-09 by Ross with the following amendment: add \$40/month cell phone allowance to all full-time employees. The motion as amended was seconded by Andrews. Motion carried unanimously 3-0.

- D. Consideration and possible action to approve Resolution No. 24-06-10, Approving and Adopting the Preliminary Budget for the Benefit Assessment District Fund 397A for the Fiscal Year 2024-2025.

Motion to approve Resolution No. 24-06-10 by Ross with the following amendment: add \$40/month cell phone allowance to all full-time employees. The motion as amended was seconded by Andrews. Motion carried unanimously 3-0.

Consideration and possible action to approve Resolution No. 24-06-11, Establishing the appropriation limit for the District.

Motion to approve Resolution No. 24-06-11 by Andrews, seconded by Burke. Motion carried unanimously 3-0.

- E. Consideration and possible action to approve an Engagement Letter with Larry Bain to provide audit services

Motion to approve the engagement letter by Ross, seconded by Andrews. Motion carried unanimously 3-0.

- F. Discussion of capital improvements

Miller said that the District is in the schedule for repairs of the basketball court at Arden Park. He also noted that bids are due for repairs to the tennis court surface at Arden Park next week. Those repairs are anticipated to happen in late summer.

Burke asked Miller questions about capital projects and their effect on taxes or assessments. Specifically, Burke asked if the General Manager had the ability to raise property taxes. Miller said that was not within his power. Burke then asked if the General Manager had the ability to increase the assessment. Ross noted that neither the General Manager nor the Board of Directors have that authority. Increases in the assessment or property taxes involved public votes.

- G. Closed Session (Pursuant to Government Code 54957)- Public Employee Performance Review-General Manager

The Closed Session was tabled and will be moved to a future agenda.

V. OLD BUSINESS

- A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8

Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive, 4337 Cresta Way

Agency Negotiator: Colin Miller

Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency

Under Negotiation: Property Negotiations

The Board went into closed session at 8:19 p.m. and exited the closed session at 8:30 p.m. There was no reportable action from the closed session.

VI. REPORTS

- A. General Manager's Report

Miller reviewed the reports.

- B. Security Report

VII. BOARD COMMENTS

VIII. ADJOURN-Burke moved to adjourn the meeting with a special recognition of the "Say Hey Kid" Willie Mays who had passed away earlier in the day. The meeting was adjourned at 8:33 p.m.

A handwritten signature in blue ink, appearing to be "M. T. Burke", written over a horizontal line.

**Board Chair
July 16, 2024**