



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair Bill Andrews  
Vice Chair Rebecca Akroyd  
Secretary Brian Weatherford  
David Burke  
Nora Shetty

## **MINUTES**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**September 16, 2025**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

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**I. CALL TO ORDER**

- A. Welcome
- B. Roll Call and Announcement of a Quorum

**The meeting began at 7:00 pm with a quorum present.**

**Directors present: Akroyd, Andrews, Burke, Shetty, Weatherford**

**Staff present: Miller, Phillips**

- C. Agenda Approval

**No changes made.**

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

**Julie L. – Cresta resident**

- **Concerned about the use and maintenance of Cresta Park due to heavy soccer usage.**
- **Additional funds should be provided for security.**

**Bethany Michell**

- **Reported an unhoused person doing drugs at the Cresta Picnic Pavilion grill when children were present (8/22 @7:45 pm).**

**Bill Briggs**

- **The signage at our park entrance used to say No Alcohol. Other park's ordinances prohibit alcohol, which should be our policy.**
- **Are records kept of the escalating pattern of incidents causing damage to our parks?**
- **Does our security enforce park rules?**

**Michelle Comach**

- **More lighting is needed at Arden Park, and the gates open too late.**
- **Our security company does not respond appropriately. Groups are often in the park late at night.**

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**Hillary McLean – Cresta resident**

- **Supports use of Cresta Park for the community and soccer. She has a letter written by 37 Cresta families supporting the use of Cresta Park for soccer.**
- **Agendize future soccer issues.**

**Ilia – soccer coach**

- **Cresta Park is a nice place to practice and play soccer.**

**Heather Light – soccer coach**

- **She supports continuing youth sports at Cresta and has never witnessed drug use or bad behavior.**

**Barb Peterson – 30-year resident**

- **How many residents belong to the Arden Park Neighborhood Association? She was reminded that the Park District is separate from the APNA.**

**III. CONSENT AGENDA**

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on August 19, 2025

**Dancy Dobrenick’s name was misspelled in the minutes.**

- B. Financial Reports-

1. Revenues
2. Salaries
3. General Fund Bills
4. Benefit Assessment Bills
5. Fixed Asset Bills
6. Cash in Treasury

**Motion made to approve the Consent Agenda with a correction to the misspelled name noted in III.A was made by Akroyd, seconded by Shetty. Motion carried unanimously.**

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

- A. Consideration and possible action to approve a Petty Cash Policy
- **The District traditionally held an Imprest Account that was used to reimburse employees and some vendors for business expenses. The bank began charging monthly**

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service charges on the account rendering the holding of the account unsustainable.

- **The solution was to close the account and maintain a Petty Cash Fund to be used only for starting cash at park events and for admission fees at the pool. Our auditor recommended securing Board approval for the new Petty Cash Policy.**
- **Motion to approve the Petty Cash Policy was made by Weatherford, seconded by Akroyd. Motion carried unanimously.**

## **VI. REPORTS**

### **A. Staff Report**

- **We had over 150 registrants at Tents in Town**
- **Board members were reminded to complete Ethics and SA Training by the end of the week.**

### **B. Standing Committee Reports**

- **HR committee will submit the revised Employee Manual for board approval.**
- **Facilities committee will review fire station asbestos report.**

### **C. Security Report**

- **Miller read statement on 2 recent events at our park; the statement was included in the agenda packet for reference.**
  - **Miller explained the park's security contract.**
    - **The park uses the same security company that the Arden Park Neighborhood Association uses.**
    - **There are 7 days/week patrols which include 4 stops at each park during evening/early morning hours. We also have weekend patrols of the parks from 2 – 7 pm; the officer goes back and forth between the parks. An additional patrol at Cresta Park during the week from 4 – 7 pm was just added.**
  - **Weatherford questioned security requirements at larger rentals. Miller reviewed capacity limits at each facility.**
  - **Miller reminded that our security company does not have arrest powers. Their responsibility is to review and report. The sheriff should be called if needed.**
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## **Public Comments**

**15 people made comments related to the Security Report. The comments have been consolidated into the following concerns:**

- 1. Residents are frustrated with our security company**
  - **Lack of availability**
  - **Poor response time**
  - **Inadequate enforcement of park rules**
- 2. Facility rental regulations should be re-evaluated**
  - **On-site security requirements**
  - **On-site staff requirements**
  - **Alcohol usage guidelines**
- 3. More effective communication with residents is needed**
  - **Periodic e-mail updates to residents**
  - **Residents encouraged to be part of solutions**
  - **Consider ad-hoc committees to resolve issues**

**Two sheriff deputies from the Problem-Oriented Policing Unit were present at the meeting and shared the following information:**

- ✓ **Call Sheriff for: drug use, drunk/disorderly in public, unauthorized animal roasts, and safety situations when there is no response from our security company. Do not call for homeless people in the park during park hours.**
- ✓ **When calling 911, give specific details of the complaint to move up the priority list. The operator will determine what sort of emergency response is warranted.**
- ✓ **You can demand a police report; ask to talk to a supervisor if necessary.**
- ✓ **Call Fire Department for unauthorized grills.**
- ✓ **A safety assessment can be done on our parks, especially to identify potential lighting issues.**
- ✓ **Standard park hours are dawn to dusk.**
- ✓ **Educate yourself on laws if you try to intervene. You can legally take a video.**

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**VII. BOARD COMMENTS**

- **Shetty suggested that the district start a list that residents can subscribe to and receive announcements/updates on park issues.**
- **The Board is prohibited from participating in Facebook groups.**

**VIII. ADJOURN**

**Motion to adjourn the meeting made at 8:24 pm by Weatherford, seconded by Burke. Motion carried unanimously, 5-0.**

  
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Board Chair  
October 21, 2025

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.