



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair, Dave Defanti  
Vice-Chair, Matt Ross  
Bill Andrews  
Jim Lites  
Richard Heltzel

### **Minutes**

#### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**July 21, 2020**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

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*Pursuant to Executive Order N-25-20 and because social distancing measures have been implemented in the State of California in response to the threat of COVID-19, members of this board and agency staff will not be required to attend this meeting in person. Board members and staff may participate in this meeting by internet or teleconference.*

*The public may observe and participate in the meeting online using the Zoom application or by phone:*

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/85319686320>**

**Meeting ID: 853 1968 6320**

**Dial by your location**

**+1 408 638 0968 US (San Jose)**

**I. CALL TO ORDER**

A. Welcome

B. Roll Call and Announcement of a Quorum

**Vice Chair Ross called the meeting to order at 7:06 p.m. and announced a quorum.**

**Directors Present: Andrews, Lites, Ross**

**Directors Absent: Defanti, Heltzel**

**Staff Present: Miller**

C. Agenda Approval- **Miller suggested moving Item V.A and V.B to accommodate a consultant who was in attendance to discuss those items.**

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

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**III. CONSENT AGENDA**

A. Approval of the minutes of the Board Meeting held on June 16, 2020.

B. Financial Reports-

1. Revenues
2. Salaries
3. General Fund Bills
4. Benefit Assessment Bills
5. Fixed Asset Bills

C. Cash in Treasury

**Motion to approve the Consent Agenda by Lites, seconded by Andrews. Motion carried unanimously, 3-0. Andrews noted after the vote that the minutes were from the June meeting in 2019. Note: Heltzel joined the meeting at this point in the discussion. A second vote was held to rescind the previous vote and re-approve the Consent Agenda minus the incorrect minutes. Motion by Lites, Seconded by Andrews. Motion carried unanimously 4-0.**

**IV. OLD BUSINESS**

A. Discussion of possibilities for hosting distance learning

**Miller details the District's plan for offering a Distance learning camp for the fall. The plan is to host 36 students at the Community Center all day. Internet service will be provided and staff will assist with homework. Staff will also provide scheduled activities outside of school activities.**

**V. NEW BUSINESS**

A. Public Hearing to hear any objections and receive any protests to the Engineer's Report for the Arden Park Benefit Assessment District for the Fiscal Year 2020-2021 and to hear any objections and receive any protests to the levying and collecting of assessments within the Arden Park Benefit Assessment District for the Fiscal Year 2020-2021.

**The Public Hearing was opened at 7:05 p.m. and no one was present to speak. The Hearing closed at 7:06 p.m.**

B. Consideration and possible action to approve Resolution No. 20-07-07, approving the Engineer's Report, confirming diagram and assessment, and ordering the continuation of the levy of the assessment for fiscal year 2020-2021 for the Arden Park Benefit Assessment District

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**Motion to approve Resolution No. 20-07-07 by Heltzel, seconded by Andrews. Motion carried unanimously 4-0.**

- C. Consideration and possible action to approve Resolution No. 20-07-08, Approving and Adopting the Final Budget for the General Fund 334 for the Fiscal Year 2020-2021.

**Miller noted that there was no change in the proposed budgets. Motion to approve Resolution No. 20-07-08 by Andrews, seconded by Heltzel. Motion carried unanimously 4-0.**

- D. Consideration and possible action to approve Resolution No. 20-07-09, Approving and Adopting the Preliminary Budget for the Benefit Assessment District Fund 397A for the Fiscal Year 2020-2021

**Motion to approve resolution No. 20-07-09 by Andrews, seconded by Lites. Motion carried unanimously 4-0.**

- E. Consideration and possible action to approve an Engagement letter with Larry Bain for Audit Services.

**Motion to approve the engagement letter by Andrews, seconded by Heltzel. Motion carried unanimously 4-0.**

**VI. REPORTS**

- A. Staff Reports

**VII. BOARD COMMENTS**

- VIII. ADJOURN-Motion to adjourn by Heltzel, seconded by Andrews. Motion carried unanimously and the meeting was adjourned at 7:48 p.m.**

DocuSigned by:  
  
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Board Chair  
August 18, 2020

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