



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Acting Chair Rebecca Akroyd
Secretary Brian Weatherford
Nora Shetty
Lauren Erickson
Robert Lemmon

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 20, 2026

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

- A. Welcome
- B. Roll Call and Announcement of a Quorum
- C. Agenda Approval

II. OATH OF OFFICE FOR NEW BOARD MEMBERS LAUREN ERICKSON AND ROBERT LEMMON

III. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

IV. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on December 16, 2025
- B. Financial Reports-
 - 1. Revenues
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - 6. Cash in Treasury

V. OLD BUSINESS

- A. Consideration and possible action to approve a Memorial Donation policy
- B. Discussion of proposed soccer schedule for Arden Park Soccer

VI. NEW BUSINESS

- A. Consideration possible action to approve Resolution No. 26-01-01, approving a revised FY 25-26 General Fund Budget
- B. Selection of board officers and standing committee members

VII. REPORTS

-
- A. Staff Report
 - B. Standing Committee Reports
 - C. Security Report

VIII. BOARD COMMENTS

IX. CLOSED SESSION

- A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8
Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive, 4033 Cresta Way
Agency Negotiator: Colin Miller
Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency
Under Negotiation: Property Negotiations

X. ADJOURN

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under [Section 54954.3](#). In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair Bill Andrews
Vice Chair Rebecca Akroyd
Secretary Brian Weatherford
Nora Shetty

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

December 16, 2025

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Andrews called meeting to order at 7:00 pm and announced a quorum.

Directors present: Akroyd, Andrews, Shetty, Weatherford

C. Agenda Approval

Notes to agenda: 3 candidates submitted applications for 2 open board positions. Candidate Zanobini withdrew. Candidate Erickson is ill, so her interview will be conducted via phone. Candidate Lemmon has another engagement, so his interview will also be conducted via phone.

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

Randi Olson – resident

- **Our park hours allow the park to remain open after dark which welcomes bad behavior. We should go back to the old park hours of dawn to dusk.**
- **The memorial bench issue was tabled in a prior meeting, but it has never been listed on an agenda as an old business item.**
- **The AP soccer schedule issue was tabled and never addressed as an old business item. There was also no recourse for incorrect information given by the soccer board president.**

Joyce Williams – resident

- **The soccer field usage issue needs to be discussed.**
- **Andrews commented that soccer will be submitting their schedule when they request their 2026 field use permit. The 2025 season just ended so this is on our To Do list.**

III. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on November 18, 2025

Staff requests that the full names of residents who commented on agenda items V.A and VI.A be added.

Akroyd motioned to approve the minutes of the November board meeting with the recommended edits, seconded by Shetty. Motion carried unanimously, 4-0.

- B. Financial Reports-

1. Revenues
2. Salaries
3. General Fund Bills
4. Benefit Assessment Bills
5. Fixed Asset Bills
6. Cash in Treasury

Weatherford motioned to approve the balance of the consent agenda, seconded by Akroyd. Motion carried unanimously, 4-0.

IV. POTENTIAL BOARD MEMBER INTERVIEWS

- A. Interview candidates for, and possible action to fill, two open board positions

Interviews for two open board positions were held with Lauren Erickson and Robert Lemmon.

Board discussed the merits of each candidate and were impressed by both. There is no need to extend the announcement.

The Board clarified that there are 2 vacant positions. Both are mid-year appointments to be filled through 11/2026, at which time the position is up for election. The position vacated by Bill Andrews is a 4-year position and the position vacated by David Burke is a 2-year position.

Public comments:

- **Randi Olson – Why didn't the board ask how many board meetings each candidate has attended? Do they know the issues we have been dealing with? How will they get up to speed?**

-
- **Joyce Williams – The board should ask if the candidates have attended any type of public board meeting.**

Shetty motioned to appoint Robert Lemmon to fill the position vacated by Bill Andrews, Weatherford seconded. Motion carried unanimously, 4-0.

Akroyd motioned to appoint Lauren Erickson to fill the position vacated by David Burke, Weatherford seconded. Motion carried unanimously, 4-0.

V. OLD BUSINESS-none

VI. NEW BUSINESS-none

VII. REPORTS

A. Staff Report

- **No report this month as Miller has been out of the office.**

B. Standing Committee Reports

- **HR Committee – The GM position will be posted in January. Miller is available to work on an hourly basis if needed to assist with the transition. Question was asked if the public can be involved in the interviews. The interviews will be held in open session and the deliberations/appointment in closed session.**
- **Facilities Committee – Shetty asked if she can serve as the solo board member on the ad hoc committee after the departure of Andrews – yes.**

C. Security Report

- **Service calls and outliers can be found in the agenda packet. The month has been quiet due to the colder weather.**
- **Supervisor Desmond has been holding meetings with park administrators and Afghan elders to discuss park usage issues. The county is funding efforts to solve some of the problems, including the formation of a group of Afghan elders to do outreach at parks, mosques and community events.**
- **Security is still providing afternoon patrols at Cresta and weekend guards to enforce park rules.**
- **The facilities ad hoc committee held their first meeting last night (12/15/26). The meeting was productive. The committee will be discussing specific issues at each meeting and then issuing their recommendations. Future**

meetings will be held the Monday before every board meeting.

VIII. BOARD COMMENTS

- Akroyd requested to add memorial benches and the AP soccer schedule to old business on the next agenda.
- Shetty wants to ensure AP soccer is aware of the soccer agenda item and will be in attendance. Miller will reach out to AP soccer to start the discussion on the soccer schedule.
- Some of the facility scheduling issues may be discussed in the ad hoc committee meetings.
- A question was asked about the structure of the ad hoc committee. The ad hoc committee is under the Facilities Committee, and the Facilities Committee is under the Board. The sub-committee makes recommendations that arise from the ad hoc committee to the Board.

IX. ADJOURN

Weatherford motioned to adjourn the meeting at 8:25 pm, seconded by Shetty. Motion carried unanimously, 4-0.

Board Chair
January 20, 2026

ARDEN PARK RECREATION AND PARK DISTRICT

REVENUE REPORT January 20, 2026

| ACCOUNT | FY 2025-2026 | TOTALS |
|----------------|--|-----------------|
| 94942900 | Facility Rentals | |
| | Block | \$3,055 |
| | Community Center | \$840 |
| | Picnic Areas | \$545 |
| | Pool | \$55 |
| | Facility Rentals Total 94942900 | \$4,495 |
| 96964600 | Recreation Services | |
| Youth | All Day Explorers | \$255 |
| | Baby Ballet/Pre-Ballet/Gymnastics/Tiny Toi | \$2,760 |
| | Before & After School Program | \$15,652 |
| | Explorers Seasonal Camps | \$140 |
| | Family Paint Class | \$144 |
| | Little Explorers | \$5,145 |
| | Preschool | \$8,896 |
| Events | Holiday in the Park | \$600 |
| | Movie in the Park | \$600 |
| | Music in the Park | \$600 |
| Adult | Advertising | \$2,190 |
| | Country Line Dancing | \$1,219 |
| | Fit 4 Mom | \$99 |
| | Jazzercise | \$288 |
| | Sponsorship | \$8,000 |
| | Time to Thrive | \$810 |
| Financial | Credit from Account | -\$246 |
| | Credit to Account | \$55 |
| | Recreation Total 96964600 | \$47,207 |
| 97979000 | Miscellaneous Revenue | |
| | Reimbursement | \$11 |
| | Misc. Total 97979000 | \$11 |
| | TOTAL REVENUE | \$51,713 |

Financial Data December 10, 2025 through January 13, 2026

ARDEN PARK RECREATION & PARK DISTRICT
 BOARD MEETING OF **January 20, 2026**
SALARIES AND WAGES

FISCAL YEAR 2025-2026

SUMMARY

REGULAR EMPLOYEES

| | | |
|----------------------|-----------------------------|---------|
| 1) Burr, Willie | Park Maintenance Supervisor | \$6,371 |
| 2) Dominguez, Angelo | Maintenance Worker I | \$3,644 |
| 3) Maesomy, Darcie | Recreation Supervisor | \$6,396 |
| 4) Massey, Darwin | Maintenance Worker I | \$3,644 |
| 5) Miller, Colin | General Manager | \$9,900 |
| 6) Phillips, Cathy | Operations Supervisor | \$6,396 |

Sub-total Regular Employees \$36,351

* FICA \$3,220

Deferred comp (employer contribution) \$2,550

Feb Kaiser(4518), Feb Co-Power(145) \$4,663

Sub-total Benefits \$7,213

Regular Employees & Benefits Total \$46,784

PART-TIME / SEASONAL EMPLOYEES

| | |
|---------------------------|---------|
| 1) Preschool | \$4,572 |
| 2) Recreation Coordinator | \$1,920 |
| 3) Recreation Leader | \$4,860 |
| 4) Special Event | \$1,745 |

Sub-total Part-time / Seasonal Employees \$13,097

* FICA \$809

Part-time / Seasonal Employees Total \$13,906

State of California EDD - Unemployment

CAPRI - Workers Comp.

* Employer contributions SUI(103) & Medicare (753) \$856

* Figures taken from Payroll Reports & Compass \$856

GRAND TOTAL \$61,546

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Totals from PP202524 & PP202601

ARDEN PARK RECREATION AND PARK DISTRICT
BOARD MEETING OF January 20, 2026

CLAIMS / BILLS APPROVED BY BOARD OF DIRECTORS

Fiscal Year 2025-2026

| | <u>SUMMARY</u> | <u>ACCT</u> | <u>ITEM</u> | |
|----|--|-------------|-----------------------------------|------------|
| 1 | Brooke Swan | 20203900 | mileage | \$6.02 |
| 2 | Cathy Phillips | 20203900 | mileage | \$53.76 |
| 3 | USB-Sac Co Parking | 20203900 | parking | \$5.25 |
| 4 | Bud's Tree Service | 20214200 | Cresta tree work | \$2,600.00 |
| 5 | USB-Amazon,Office Max,Office Depot,Doros | 20207600 | office supplies | \$166.57 |
| 6 | USB-Pinnacle Solutions | 20208100 | postal svcs | \$179.67 |
| 7 | USB-Pinnacle Solutions | 20208500 | printing | \$2,784.52 |
| 8 | USB-Acme,Plumbing Service | 20215100 | mech sys maint | \$499.23 |
| 9 | SMUD | 20219100 | street lights Dec | \$77.78 |
| 10 | SMUD | 20219100 | 6768691 Jan | \$978.60 |
| 11 | SMUD | 20219100 | 6768694 Jan | \$60.75 |
| 12 | SMUD | 20219100 | 6768695 Jan | \$63.98 |
| 13 | PG&E | 20219200 | community center Jan | \$253.98 |
| 14 | PG&E | 20219200 | pool heater Jan | \$56.99 |
| 15 | Waste Management | 20219300 | Arden Park garbage Jan | \$314.29 |
| 16 | Waste Management | 20219300 | Cresta Park garbage Jan | \$205.76 |
| 17 | Comcast | 20219700 | internet service | \$370.97 |
| 18 | USB-Intermedia | 20219700 | phone service | \$201.97 |
| 19 | Bar-Hein | 20222600 | expendable tools | \$76.44 |
| 20 | USB-Costco,Amazon,Sams Club | 20232200 | custodial supplies | \$3,214.59 |
| 21 | Larry Bain | 20250500 | accounting services | \$7,350.00 |
| 22 | McMurchie Law Firm | 20253100 | legal services | \$756.00 |
| 23 | McMurchie Law Firm | 20253100 | legal services | \$783.00 |
| 24 | California Security Agency | 20259100 | security - Nov | \$5,571.50 |
| 25 | California Security Agency | 20259100 | security - Dec | \$5,234.00 |
| 26 | Caltronics | 20259100 | copier - Dec | \$87.32 |
| 27 | USB - ADT,Crashplan | 20259100 | professional services | \$176.80 |
| 28 | Alison Lloyd | 20259100 | ballet/gymnastics/Tiny Tots - Dec | \$1,008.00 |
| 29 | Performance-ology | 20259100 | senior mobility - Dec | \$423.50 |
| 30 | Susan Nicolos | 20259100 | paint and sip | \$201.60 |
| 31 | Tina Goins | 20259100 | line dancing - Dec | \$556.50 |
| 32 | USB-Amazon,Dominos,Costco,DSS | 20285200 | after school | \$432.05 |
| 33 | USB-Amazon,Smart&Final,Spudnuts | 20285200 | Characters and Cookies | \$269.14 |
| 34 | USB-Safeway,Amazon,4Imprint | 20285200 | Holiday in Park | \$1,027.58 |
| 35 | USB-Amzn,DSS,Cco,BA,Dtree,HL,Ms | 20285200 | preschool | \$526.99 |
| 36 | USB-Amazon,Smart&Final | 20285200 | rec supplies | \$142.74 |
| 37 | USB-Target | 20285200 | seasonal camps | \$46.68 |
| 38 | Sac County EMD | 20289800 | haz mat permit | \$695.00 |
| 39 | Sac County EMD | 20289800 | pool permit | \$1,194.00 |

TOTAL \$ 38,653.52

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Financial Data December 10, 2025 through January 13, 2026

ARDEN PARK RECREATION & PARK DISTRICT
 BOARD OF DIRECTORS MEETING OF **January 20, 2026**
 BILLS APPROVED BY BOARD OF DIRECTORS
BENEFIT ASSESSMENT DISTRICT
INDEX 9399397000

FISCAL YEAR 2024-2025

| <u>SUMMARY</u> | <u>ACCT</u> | <u>ITEM</u> | <u>AMOUNT</u> |
|----------------------------|-------------|---------------------|---------------|
| 1 USB - Amazon | 20211200 | bldg maint supplies | \$85.10 |
| 2 Heritage Landscape Group | 20214200 | land imp maint | \$189.80 |
| 3 USB - Home Depot | 20214200 | land imp maint | \$96.91 |
| 4 Larry Bain | 20250500 | acctg services | \$1,000.00 |

| | | |
|--|--------------|-------------------|
| | TOTAL | \$1,371.81 |
|--|--------------|-------------------|

USB = U.S. Bank CalCard

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Financial data December 10, 2025 through January 13, 2026

ARDEN PARK RECREATION & PARK DISTRICT
MEETING OF **January 20, 2026**
BILLS APPROVED BY BOARD OF DIRECTORS

FIXED ASSETS

FISCAL YEAR 2025-2026

COST CENTER 9339334000 & 9399397000

| <u>SUMMARY</u> | <u>ACCT</u> | <u>ITEM</u> | <u>AMOUNT</u> |
|--|-------------|-------------|---------------|
| No expenses for this Board Report | | | |
| TOTAL | | | \$0.00 |

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

FINANCIAL DATA December 10, 2025 THROUGH January 13, 2026

COMPASS REPORTS FISCAL YEAR 2025/2026
GENERAL FUND Cash in Treasury

| Report Period | Beginning Balance | Period Income | Period Expenses | Ending Balance |
|---------------|-------------------|---------------|-----------------|----------------|
| 31-Jul-25 | \$1,415,348 | \$35,333 | -\$205,486 | \$1,245,195 |
| 31-Aug-25 | \$1,245,195 | \$36,960 | -\$145,966 | \$1,136,189 |
| 30-Sep-25 | \$1,136,189 | \$68,972 | -\$106,001 | \$1,099,160 |
| 31-Oct-25 | \$1,099,160 | \$46,324 | -\$109,904 | \$1,035,580 |
| 30-Nov-25 | \$1,035,580 | \$51,520 | -\$90,508 | \$996,592 |
| 31-Dec-25 | \$996,592 | \$49,035 | -\$106,113 | \$939,514 |
| 31-Jan-26 | | | | |
| 28-Feb-26 | | | | |
| 31-Mar-26 | | | | |
| 30-Apr-26 | | | | |
| 31-May-26 | | | | |
| 30-Jun-26 | | | | |
| | | | | |

COMPASS REPORTS FISCAL YEAR 2025/ 2026
BENEFIT ASSESSMENT DISTRICT **Cash in Treasury**

| Report Period | Beginning Balance | Period Income | Period Expenses | Ending Balance |
|----------------------|--------------------------|----------------------|------------------------|-----------------------|
| 31-Jul-25 | \$101,231 | | -\$456 | \$100,775 |
| 31-Aug-25 | \$100,775 | | -\$3,037 | \$97,738 |
| 30-Sep-25 | \$97,738 | \$1,810 | -\$8,205 | \$91,343 |
| 31-Oct-25 | \$91,343 | \$8 | -\$14,545 | \$76,806 |
| 30-Nov-25 | \$76,806 | | -\$1,138 | \$75,668 |
| 31-Dec-25 | \$75,668 | | -\$639 | \$75,029 |
| 31-Jan-26 | | | | |
| 28-Feb-26 | | | | |
| 31-Mar-26 | | | | |
| 30-Apr-26 | | | | |
| 31-May-26 | | | | |
| 30-Jun-26 | | | | |

Oath of Office

STATE OF CALIFORNIA }
County of Sacramento } ss.

For the office of Director, Arden Park Recreation and Park District I, **Lauren Erickson**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Officeholder Signature

Subscribed and sworn to before me, this 20th day of January 2026.

Signature of Person Administering Oath

Term Expires: 2026

Oath of Office

STATE OF CALIFORNIA }
County of Sacramento } ss.

For the office of Director, Arden Park Recreation and Park District I, **Robert Lemmon**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Officeholder Signature

Subscribed and sworn to before me, this 20th day of January 2026.

Signature of Person Administering Oath

Term Expires: 2026

Arden Park Recreation and Park District Agenda Statement

Meeting Date: January 20, 2026

Item No. V.A

Item Title

Consideration and possible action to approve a Memorial Donation Policy

Item Summary

Attached is an updated version of a proposed Memorial Donation Policy. Changes were made according to requests from the board when the draft policy was first presented.

Attachment

Draft Memorial Donation Policy
Proposed bench locations



Arden Park Recreation and Park District Memorial Donation Program

The Arden Park Recreation and Park District invites community members to honor loved ones through our **Memorial Donation Program**. This program provides a meaningful way to commemorate individuals while enhancing our parks for the enjoyment of all.

Donation Options

Participants may donate the following items:

- **Memorial Benches** – Placed in designated park locations. Optional bronze plaque available.
- **Memorial Trees** – Trees will be planted in designated park locations.

Program Details

- All donated items become the property of the **Arden Park Recreation and Park District**.
- The District reserves the right to deny a requested memorial based on requested language on memorial plaques
- Placement of benches and trees will be determined by District staff to ensure alignment with park master plans, accessibility, and long-term maintenance needs. The District may deny a memorial request based on available space.
- While we make every effort to honor the donor's preferred location, **the District reserves the right to relocate or remove items if necessary** due to park renovations, safety considerations, or other operational reasons.
- Donors will be notified if a relocation is planned, when possible.
- The standard lifespan for benches is 25-30 years; for trees, the District will make every effort to preserve and maintain them in a healthy condition.

Donation Process

1. Contact the District Office at 916-483-6069 to request a Memorial Donation Application.
2. Complete and submit the application along with your donation fee. The donation fee for a tree includes the tree and installation. The donation fee for a bench includes the bench, shipping, a concrete pad for mounting and equipment rental for unloading and placing the bench. If multiple bench requests coincide with each other, the shipping and equipment rentals costs could be shared. This would lower the overall cost for each bench.
3. District staff will review the application and work with the donor to finalize installation and plaque wording.

Memorial donations are a lasting tribute and help support our mission of maintaining beautiful, welcoming parks for the Arden Park community. We are honored to assist you in creating a meaningful remembrance.



ARDEN PARK RECREATION AND PARK DISTRICT MEMORIAL DONATION PROGRAM APPLICATION FORM

APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____

Email: _____

DONATION TYPE (check one or more):

Memorial Bench – Approximately \$3,000 for a single bench

Memorial Tree – \$750 (includes tree and planting)

PREFERRED PARK LOCATION:

(Please list general area or park name; final placement will be determined by District staff)

BENCH PLAQUE INSCRIPTION (if applicable):

Plaques are custom made and may include text or photos. The price of the plaque depends on its size. The most commonly used size is 12"X12" which costs approximately \$600.

ACKNOWLEDGMENT:

By signing below, I acknowledge that all donated items become the property of the Arden Park Recreation and Park District. I understand that while efforts will be made to accommodate placement preferences, the District reserves the right to move, replace, or remove donated items at its discretion for maintenance, renovations, or operational needs.

Signature: _____ Date: _____





Arden Park Recreation and Park District Agenda Statement

Meeting Date: January 20, 2026

Item No. V.B

Item Title

Discussion of proposed soccer schedule for Arden Park Soccer

Item Summary

Below is the proposed schedule for Arden Park Soccer for the upcoming year. It is essentially the same

Cresta Park

- June 1-5; June 8-12; June 15-19; June 22-26, 4:30 PM - 7:30 PM, Field for Skills Camp hosted by AP Soccer coaches and volunteers.
- Saturday, August 29th, 8:30 AM – 5:30 PM, Field for pre-season Seeding Tournament
- Mondays thru Thursdays, Aug 3rd - Nov 19th, 4:00 PM - 7:00 PM, Field for practices
- Friday Evenings from Sept 4th - Nov 11th, 4:30 PM - 6:00 PM, Field for U6 Games
Saturdays from Sept 12th - Nov 21st, 9:00 AM - 4:00 PM, Field for Games

Arden Park

- Thursday, July 23rd, 5:30 PM - 7:00 PM, Pavilion area for pre-season AP coaches meeting
- Tuesday, August 25th, 6:00 PM - 7:30PM, Pavilion area for League coaches meeting
- Saturday, August 22nd, 8:00 AM - 2:00 PM, Field + Pavilion Area for Opening Day event
- Saturday, August 29th, 8:00 AM - 3:00 PM, Field for pre-season Seeding Tournament
- Friday Evenings from Sept 4th - Nov 13th, 4:30 PM - 6:00 PM, Fields for U6 Games
- Saturdays from Sept 12th - Nov 21st, 9:00 AM - 4:00 PM, Fields for Games

Arden Park Recreation and Park District Agenda Statement

Meeting Date: January 20, 2026

Item No. VI.A

Item Title

Consideration possible action to approve Resolution No. 26-01-01, approving a revised FY 25-26 General Fund Budget

Item Summary

We have incurred a few expenses this year that were unanticipated. This item will revise the budget to account for those costs. I have removed a couple of "nice to have" items to help offset the new expenditures. The net result is an increase of \$36,508 to the budget. Details are below.

Retirement Buyout-Funds to pay sick leave and vacation buyouts when the General Manager retires. Addition to the budget- \$17,428

Security- Due to an increase in use of our parks, we have added extra security patrols on weekends and afternoons. These are additional standing post hours that are not included in our regular patrol contract. Addition to the budget-\$42,000

Pool heater-our pool heater is controlled by a small digital controller. In November, we found that the controller was broken. The heater is over 20 years old and new parts are not in production anymore. There were a few suppliers that carried those controllers, but those supplies have been exhausted. We sent our controller to a shop in Chicago and were told that it is beyond repair. Our only option is to replace the whole unit. The good news is that new heaters are significantly more efficient so there should be savings there going forward.

After getting bids for the replacement, we found out that time is of the essence to get the heater delivered by or March 1st start date. I contacted Rebecca Akroyd, and we discussed the situation. She agreed with me that we should proceed, and I signed an agreement to proceed with the purchase on an emergency basis. Bids are attached to this item. Addition to the budget-\$40,000

Offsets- I removed the following items to offset the new expenditures: Lifeguard office-\$30,000 and a new mower-\$33,000

Attachments

Resolution No 26-01-01

Revised budget

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

RESOLUTION NUMBER 26-01-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARDEN PARK RECREATION AND PARK DISTRICT APPROVING AND ADOPTING THE REVISED BUDGET FOR THE GENERAL FUND 334 FOR THE FISCAL YEAR 2025-2026

WHEREAS, the Board of Directors of Arden Park Recreation and Park District has reviewed the financial condition of the District; and

WHEREAS, hearings have been conducted during which time all additions and deletions to the REVISED budget for General Fund were made;

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the REVISED budget for the Fiscal Year 2025-2026 is hereby adopted in accordance with the following:

| | | |
|-----|---------------------------------|-----------------------------|
| (1) | Salaries and employee benefits | <u>\$859,434</u> |
| (2) | Services and supplies | <u>\$545,500</u> |
| (3) | Other charges | <u> </u> |
| (4) | Fixed assets: | |
| | (A) Land | <u> </u> |
| | (B) Structures and Improvements | <u>\$305,000</u> |
| | (C) Equipment | <u> </u> |
| (5) | Expenditure transfers | <u> </u> |
| (6) | Contingencies | <u> </u> |
| (7) | Provision for reserve increases | <u> </u> |
| | TOTAL BUDGET REQUIREMENTS | <u>\$1,709,934</u> |

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available, Property Taxes or Fees, or monies that decrease general reserves.

BE IT FURTHER RESOLVED that the FINAL Fiscal Year 2025-2026 budget is hereby adopted with attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitation attached hereto and by reference made a part hereof.

AYES: DIRECTORS:
NAYS DIRECTORS:
ABSENT: DIRECTORS:

Chair, Board of Directors
January 20, 2026

ARDEN PARK RECREATION AND PARK DISTRICT

GENERAL FUND 334

Fiscal Year 2025-2026

| REVENUE | | | | |
|---|-----------------------------|------------------|------------------|---------------------|
| Object 91 - PROPERTY TAXES | | | | |
| | | Adopted | Projected | Proposed |
| | | 2024-25 | 2024-25 | 2025-26 |
| | Property Taxes | 560,000 | 595,720 | 595,000 |
| Object 94 - INTEREST / CONCESSION/ RENTALS | | | | |
| 9410 | Interest | 15,000 | 22,559 | 24,500 |
| 9444 | Food Concessions | | | |
| 9429 | Building Rental | 60,000 | 75,800 | 70,000 |
| Total 94 | | 75,000 | 98,359 | 94,500 |
| Object 95 - HPTR | | | | |
| 9522 | Home property Tax Rel | 3,000 | 3,150 | 3,000 |
| | | | | |
| Total 95 | | 3,000 | 3,150 | 3,000 |
| Object 96 - RECREATION SERVICES | | | | |
| 9646 | Recreation Services Charges | 575,000 | 654,000 | 625,000 |
| | | | | |
| Total 96 | | 575,000 | 654,000 | 625,000 |
| Object 97 - OTHER REVENUE | | | | |
| 9790 | Miscellaneous | 5,000 | 15,109 | 7,500 |
| Total 97 | | 5,000 | 15,109 | 7,500 |
| RESERVE | | | | \$ 384,934 |
| GRAND TOTAL REVENUE | | 1,218,000 | 1,366,338 | \$ 1,709,934 |

ARDEN PARK RECREATION AND PARK DISTRICT

GENERAL FUND 334

Fiscal Year 2025-2026

SALARY SUMMARY

| | Base Salary | F.I.C.A .0765 | Benefits | Workers Comp. | S.U.I. .06 X \$7,000 | Totals |
|---------------------------|--------------------|----------------------|-----------------|----------------------|-----------------------------|----------------|
| Full Time | | | | | | |
| General Manager | 128,513 | 9,831 | 31,875 | 684 | 420 | 171,323 |
| Recreation Supervisor | 73,874 | 5,651 | 9,240 | 393 | 420 | 89,579 |
| Operations Supervisor | 73,874 | 5,651 | 9,240 | 393 | 420 | 89,579 |
| Park Maint. Worker I | 43,243 | 3,308 | 23,063 | 4,741 | 420 | 74,775 |
| Park Maint. Worker I | 43,243 | 3,308 | 10,739 | 4,741 | 420 | 62,451 |
| Total Full Time | 362,747 | 27,750 | 84,157 | 10,952 | 2,100 | 487,707 |
| | | | | | | |
| Benefits | Medical | Dental | 8% D.C. | Phone | Vehicle | Total |
| General Manager | 15,864 | 450 | 10,281 | 480 | 4,800 | 31,875 |
| Recreation Supervisor | 2,400 | 450 | 5,910 | 480 | | 9,240 |
| Operations Supervisor | 2,400 | 450 | 5,910 | 480 | | 9,240 |
| Park Maint Worker I | 18,674 | 450 | 3,459 | 480 | | 23,063 |
| Park Maint Worker I | 6,375 | 425 | 3,459 | 480 | | 10,739 |
| | 45,713 | 2,225 | 29,020 | 2400 | 4,800 | 84,158 |
| Seasonal | | | | | | |
| Aquatics | 70,000 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Youth Activities | 235,000 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Special Events | 5,000 | | | | | |
| Sub-Total | 310,000 | 23,715 | 0 | 7,840 | 19,220 | 360,775 |
| Temporary (Maint.) | | 0 | 0 | 0 | | 0 |
| | | | | | | |
| Total Seasonal | 310,000 | 23,715 | 0 | 18,792 | 19,220 | 371,727 |
| SALARY TOTAL | 672,747 | 51,465 | 84,157 | 29,744 | 21,320 | 859,434 |

ARDEN PARK RECREATION AND PARK DISTRICT

GENERAL FUND 334

Fiscal Year 2025-2026

SERVICES & SUPPLIES

| Object 20- SERVICES AND SUPPLIES | | | | | |
|---|----------------------------------|----------------------------|------------------------------|-----------------------------|---------|
| | | Adopted 2024-25 | Projected 2024-25 | Proposed 2025-26 | |
| 2005 | Advertising (Legal Notices) | | | | |
| 2029 | Business/Conference Exp. | 4,000 | 3,500 | 6,500 | |
| 2039 | Employee Transportation | 1,000 | 1,000 | 1,200 | |
| 2051 | Insurance Liability/Property | 48,000 | 51,248 | 56,000 | |
| 2061 | Membership Dues | 7,500 | 7,470 | 7,600 | |
| 2076 | Office Supplies | 3,500 | 3,400 | 3,500 | |
| 2081 | Postal Services | 2,000 | 1,271 | 2,000 | |
| 2085 | Printing Services | 6,500 | 5,627 | 6,500 | |
| 2104 | Agri/Hort Supplies | 7,500 | 6,700 | | |
| 2112 | Building Maint Supplies | 3,000 | 4,300 | | |
| 2122 | Chemical Supplies | 17,000 | 18,500 | | |
| 2142 | Land Improvement Maint Supplies | 15,000 | 25,800 | 6,000 | |
| 2151 | Mechanical Systems Maint | 20,000 | 14,500 | 18,000 | |
| 2191 | Electricity | 27,000 | 26,000 | 28,000 | |
| 2192 | Natural Gas | 13,000 | 12,500 | 14,000 | |
| 2193 | Refuse Collection | 8,000 | 7,500 | 8,000 | |
| 2195 | Sewer Disposal | 3,500 | 3,200 | 3,500 | |
| 2197 | Telephone Services | 6,000 | 5,500 | 6,000 | |
| 2198 | Water | 15,000 | 13,500 | 18,000 | |
| 2205 | Auto Maintenance | 4,000 | 2,100 | 3,500 | |
| 2226 | Expendable Tools | 2,500 | 2,481 | 2,500 | |
| 2236 | Fuel and Lubricants | 4,500 | 4,700 | 5,000 | |
| 2261 | Office Equipment | 4,000 | 3,858 | 3,000 | |
| 2275 | Rent / Lease Equipment | | | 2,000 | |
| 2282 | Shop Equip/Supplies | 2,500 | 1,448 | 2,500 | |
| 2322 | Custodial Supplies | 15,000 | 13,000 | 13,000 | |
| 2505 | Accounting Services | 7,500 | 7,400 | 7,500 | |
| 2507 | Assessment Collection Services | 14,000 | 17,242 | 18,000 | |
| 2531 | Legal Services | 10,000 | 1,800 | 10,000 | |
| 2591 | Other Professional Services - | | | | |
| | Security | 15,040 | | 59,500 | |
| | Pest Control | 800 | | 1,000 | |
| | Alarm Service | 1,000 | | 1,200 | |
| | Contractor Pay | 95,000 | | 90,000 | |
| | Umpires | 2,000 | 142,940 | 132,000 | 178,700 |
| | Tree Services | 20,000 | | 15,000 | |
| | Computer Services | 2,500 | | 2,500 | |
| | Fire Extinguisher Service | 300 | | 500 | |
| | Subscriptions | 1,300 | | 1,500 | |
| Other Services/Contingency | 5,000 | | 5,000 | | |
| 2817 | Election Services | 0 | | 0 | |
| 2852 | Recreational Supplies | 75,000 | 72,500 | 85,000 | |
| 2898 | Other Operational Expenses | 20,000 | 26,008 | 28,000 | |
| 2915 | COMPASS Fees | 2,000 | | 2,000 | |
| SUB TOTAL | | 509,440 | 496,053 | 545,500 | |
| Object 42-STRUCTURES | | | | | |
| 4202 | | | | | |
| | Arden Basketball Court repairs | 39000 | 34,363 | | |
| | Arden Tennis Court Resurfacing | 190000 | 171,250 | | |
| | | | | | |
| | Purchase Fire Station | | | 200,000 | |
| | Design Fees Fire Station Remodel | | | 60,000 | |
| | Pool Deck Furniture | | | 5,000 | |
| | Pool Heater | | | 40,000 | |
| | | | | | |
| | | | | | |
| | | | | | |
| SUB TOTAL | | 229000 | 205,613 | 305,000 | |

| Object 43 - FIXED ASSETS | | | | | | | |
|--|-------------|--|------------------|--|------------------|--|------------------|
| 4303 | Equipment - | | | | | | |
| | | | | | | | |
| | | | | | | | |
| SUB TOTAL | | | 0 | | - | | - |
| TOTAL SERVICES & SUPPLIES | | | 738,440 | | 701,666 | | 850,500 |
| GRAND TOTAL Services & Supplies & Sal | | | 1,476,880 | | 1,133,666 | | 1,709,934 |

0

KOHLER POOLS

Ph : (916) 872-7835
 432 MILAN CT
 ROSEVILLE CA 95678

Estimate

| DATE |
|----------|
| 1/6/2026 |
| NUMBER |
| es-132 |

Arden Park Rec. & Park District
 1000 La Sierra Dr
 Sacramento CA 95864

Re: 1000 La Sierra Dr

Total Due: \$37,543.98

Due Date: 1/6/2026

Amount Paid: _____

| QTY | DESCRIPTION | CHARGE | CREDIT | BALANCE |
|-----|---|-------------|--------|-------------|
| 1 | Pentair PM1000NACC3PJM HTR with pump (sales tax included) | \$30,573.98 | | \$30,573.98 |
| 1 | Freight | \$500.00 | | \$500.00 |
| 1 | State Commisioning charge | \$420.00 | | \$420.00 |
| 1 | Installation and removal the old system | \$6,050.00 | | \$6,050.00 |
| 1 | Permit fees to be determined | \$0.00 | | \$0.00 |

Approved: Please proceed ASAP.



January 6, 2026

\$37,543.98

TOTAL AMOUNT



LEISURE SUPPLY ROSEVILLE #111
 8801 WASHINGTON BLVD STE 105
 ROSEVILLE CA 95678-8200
 916-535-8081

Quotation

| | |
|--|--------------|
| QUOTE DATE | QUOTE NUMBER |
| 11/18/25 | S024777887 |
| ORDER TO: | PAGE NO. |
| LEISURE SUPPLY ROSEVILLE #111 8801 WASHINGTON BLVD STE 105 ROSEVILLE CA 95678-8200 916-535-8081 | 1 |

QUOTE TO:
 ARDEN PARK REC & PARK DISTRICT
 1000 LA SIERRA DR
 SACRAMENTO, CA 95864-5248

SHIP TO:
 ARDEN PARK REC & PARK DISTRICT
 1000 LA SIERRA DR
 SACRAMENTO, CA 95864-5248

| CUSTOMER NUMBER | CUSTOMER ORDER NUMBER | RELEASE NUMBER | SALES PERSON | |
|-----------------|-----------------------|--|---------------------|-----------------|
| 662556 | HEATER POWERMAX | | Special Sale | |
| WRITER | SHIP DATE | TERMS | SHIP DATE | FREIGHT ALLOWED |
| Joseph Dettrey | | Net 25th, 1.50% | 02/23/26 | No |
| QUANTITY | PART NO | DESCRIPTION | NET PRG | EXT PRG |
| 1ea | 265246 | *** PLUS FREIGHT ESTIMATED \$500 Miscellaneous Charge Pn: | 420.000 | 420.00 |
| 1ea | 1034368 | CALIFORNIA CODE G12 PENTAIR PML000NACC3PJN HTR INDR/OUTDR W/PMP CI CU NI HK Pn: PENTAIR labor installation demo and removal off extusting Heater installation of new roof vent and heater plus commission for start up | 28113.389 | 28113.39 |
| | | SALES TAX 7.5% | | 2178.78 |
| | | | Subtotal | 30712.17 |
| | | | S&H CHGS | 500.00 |
| | | | INSTALLATION | 8575.00 |
| | | | Amount Due | 39787.17 |

This quotation has been prepared for your convenience per our interpretation of the specifications sent to us. Your protection is a recheck of the material contained herein. Fixtures are white except where noted. Prices quoted are guaranteed for a period of (7) days, unless otherwise stated, from the date of this quote. Clerical errors are subject to correction.



January 20, 2026

General Manager Report

Events

Upcoming events- February 13th- Family Valentine's Dance, February 21-Lego Bricks and Brunch

Communications

Our communications tool now has 110 persons signed up.

Summer Staff

We have started to work on summer staffing. I'm happy to report that most of our folks from last summer are returning!

Meetings

Afghan Issues- there was a meeting on December 15th with Supervisor Desmond, park and rec agency heads and elders from the Afghan community. The elders have taken on the task to prepare literature that can be distributed. They are also organizing persons who will go on ride-arounds with sheriff's deputies to engage with park users and help inform them of the issues they cause.

I attended a meeting on January 15th with Supervisor Desmond, Lt. Chuck Pfau from the Sheriff's Department and area park and rec agency heads. We discussed recent events in parks and the sheriff's response. This will become a quarterly meeting which will be very beneficial.

Standing Committee Reports

HR Subcommittee

GM job was posted on January 15th. It will be seen on multiple job boards that should provide good exposure.

Facilities Subcommittee

Nothing to report. Working to schedule next meeting.

Calls for Service

2025-12-19 2:12 PM

Joyce Williams is reporting that children are kicking balls against the net in the tennis court.

Nicholas Clopton

Cleared Time

2025-12-19 2:34 PM

Disposition

I officer Clopton arrived at cresta park in response to the service call concerning kids kicking a soccer ball in the tennis court and found no signs of any activity at the tennis court. The site appeared to be secure at the time that I left.

2025-12-13 9:18 PM

Caller Name

Joyce Williams

Call Summary

The reporting person called to advise of people playing basketball at Cresta Park.

Disposition

Lozinto Eric

Cleared Time

2025-12-14 12:37 AM

Disposition

The basketball court area was unoccupied.

Security Report Outliers

2026-01-09 10:53 PM

Cresta Park

Patrol Details

Patrol officer lozinto Patrolled the perimeter of the park In which this includes the bathrooms playgrounds and tennis court and basketball court and the surrounding area all clear Everything appears to be fine at this time Once again had to run out three teenagers out of the park

2026-01-09 8:19 PM

Cresta Park

Patrol Details

Patrol officer lozinto Patrolled the perimeter of the park In which this includes the bathrooms are locked the Tennis court and basketball court and the surrounding area all clear Everything appears to be fine at this time Had to run out of this park. The group kids about ten of them

2026-01-02 11:10 PM

Cresta Park

Patrol Details

Patrol officer lozinto Patrolled the perimeter of the park In which this includes the bathrooms playgrounds and tennis court and basketball court and the surrounding area ran into 5 white males asked them to leave they politely did. But they're still walking back-and-forth by the park.

2025-12-31 10:48 PM

Cresta Park

Foot Patrol Details

Officer Padilla reporting foot patrol of Cresta Park. Note I did not take many pictures because I spent most of the time dealing with kids in the park. There were about a dozen kids playing in the park in the play areas and on the tennis court. Some of them were the same kids that I had cleared out earlier. I told them to depart as the park was closed after dark. After some conversation they left however they remained on the perimeter of the park. I patrolled the perimeter and the rest of the park, and it was clear.

2025-12-31 8:53 PM

Cresta Park

Foot Patrol Details

Officer Padilla reporting foot patrol of Cresta Park. There were several teenagers leaving the park as I approached. There were a number of youth boys around 8 to 11 years old running around the park. I told them that the park was closed after dark. They continued to play a bit, but eventually cleared out. A patrolled the rest of the park and all else was clear.

2025-12-26 7:54 PM

Patrol Details

Patrol officer Iozinto Patrolled the perimeter of the park In which this includes the bathrooms are locked the main office the alarm system is set the Tennis courts and basketball court, and the baseball diamond and the surrounding area all clear Everything appears to be fine Did have to ask 2 teenage white males to leave? The park area they did The main gate to Arden park is locked

2025-12-20 10:59 PM

Cresta Park

Foot Patrol Details

Officer Padilla reporting foot patrol of Cresta Park. As I entered the park. I heard voices coming from the picnic area. Three teen females were sitting in the picnic area ask them to leave politely and they departed quickly. I greeted them and explained the park is closed I needed them to leave. They politely said "ok". We thanked each other as they quickly left. I patrolled the rest of the park, including the other picnic areas play areas, tennis courts in soccer fields. No sign of individuals or anything out of the ordinary – all clear.