



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair Bill Andrews
Vice Chair Rebecca Akroyd
Secretary Brian Weatherford
David Burke
Nora Shetty

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

October 21, 2025

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at the District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Akroyd called meeting to order at 7:00 pm and announced a quorum.

Directors present: Akroyd, Burke, Shetty, Weatherford

Directors absent: Andrews

Staff present: Miller, Phillips

C. Agenda Approval

Burke motioned to move item V.A to follow item II.A, seconded by Shetty. Motion carried unanimously, 4-0.

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

Janet Perry – Arden Park resident

- **She expressed concerns about the Closed Session discussions. Is the public able to hear these discussions? When is a report of the discussions made public?**
- **Miller replied that a report out of a closed session would only be issued if the board took action in that session. He noted that the board is nowhere close to purchasing the fire station. There will be an open discussion at a public meeting before that happens.**

Jennifer Grady – Arden Park resident

- **She observed adults playing in our wet fields at Cresta Park after a recent rain. What should a resident do? Miller replied to call Security.**

Joyce Williams – Esperanza Drive resident

- **Last Friday she counted 136 vehicles at Cresta Park on a Friday evening soccer night, along with illegally parked cars and illegal golf carts. She does not want soccer use eliminated at Cresta but would like their impact on the park reduced.**
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- She has noticed an increased security presence at Cresta, but security is now needed on early dismissal Thursdays to combat the kids riding motorized bikes in the park.

Heather Light – AP soccer coach

- She has received numerous e-mails from AP Soccer regarding adherence to parking regulations, encouraging carpools, and respecting neighbors.
- Burke replied that it would be helpful if the board could receive copies of information that the club sends. The soccer club has Miller's email address.

III. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on September 16, 2025

Joyce Williams noted that the minutes did not note that several people had an issue with the change in park hours. Weatherford motioned to approve the minutes with an addition to section VI.C Public Comments that several members noted they had issues with the change in park hours, seconded by Shetty. Motion carried unanimously, 4-0.

- B. Financial Reports-

1. Revenues
2. Salaries
3. General Fund Bills
4. Benefit Assessment Bills
5. Fixed Asset Bills
6. Cash in Treasury

Motion to approve Consent Agenda made by Weatherford, seconded by Burke. Motion carried unanimously, 4-0.

IV. OLD BUSINESS

- A. Consideration and possible action to approve a modification of the General Manager's employment contract

The GM employment contract contained an error in the number of vacation days provided. The correct number is 21, not 23. Weatherford motioned to change the number of vacation days

in the GM contract to 21, seconded by Burke. Motion carried unanimously, 4-0.

V. NEW BUSINESS

A. Discussion and possible action to establish an ad hoc committee to examine District rental and security procedures

Note: This item was discussed after agenda item II.A.

- Requests were made at the last board meeting for the formation of an ad hoc committee to examine rental and security procedures. A mission statement for the committee is in the agenda packet.
- The committee will provide recommendations to the Facilities Committee, who will then pass on recommendations to the Board.
- A maximum of 2 board members will be on the committee.
- Shetty asked if facility capacity limits could be part of the committee's discussions; Miller responded yes.
- Miller reported that he met with Sheriff Deputy Hicks to discuss enhanced security recommendations at our parks. A final report has not been received yet, but increased lighting was one of the recommendations.
- Burke recommended that a board member serve as committee chair, committee members must be residents, and the number of committee members capped.
- Discussed possibility of Andrews and Shetty serving on the committee with a resident cap (5 or 6?). A call needs to be put out for interested parties to serve on the committee.

Public Comments:

- Joyce Williams would like to be a committee member.
 - Jennifer Grady would like to be a committee member. She has a problem with transparency issues if 2 board members are on the committee.
 - Hopefully the committee will have a balance of concerned neighbors and people with knowledge of security and facilities.
 - 2 representatives from the Sacramento Sheriff's Department were present to answer questions from
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residents about the recent assault at Arden Park. This is a summary of their responses:

- ✓ **An active criminal investigation is ongoing with a detective assigned. There is also an active internal affairs investigation.**
- ✓ **The detective is compiling video and talking to witnesses. The investigation will likely continue for another few weeks, then the case will be presented to the District Attorney.**
- ✓ **Internal affairs is involved due to issues with the way the incident was handled operationally.**
- ✓ **Footage that is available to the investigators is from the park cameras, social media posts, and bodycam.**
- ✓ **No arrests have been made.**

Burke motioned to establish an ad hoc committee to address facility rental procedures, the park use ordinance, and security procedures, with latitude to expand the mission as needed. Miller will formulate a resident-only member recruitment process. 2 board members will be on the committee, with one serving as chairman. Shetty seconded with the caveat to think about the list of issues on the mission statement and whether it is feasible to add more, such as e-bikes. Motion carried unanimously, 4-0.

- **Miller will start the process of recruiting members.**
- **Burke suggested that the committee present incremental reports to the Board rather than one all-encompassing report.**
- **Weatherford recommended including the sheriff's report on safety/lighting issues in the committee discussions.**

B. Discussion and possible action to approve an updated Personnel Policy Manual

- **Updating our Personnel Policy Manual has been a 4-year process. The HR subcommittee reviewed the updated Manual and recommended approval.**

Burke motioned to approve the updated Personnel Policy Manual, seconded by Shetty. Motion carried unanimously, 4-0.

C. Discussion and possible action to cast votes in the Sacramento LAFCo election

- **There are 3 open positions in the Sacramento Local Agency Formation Commission. The board can choose to cast a ballot or not. The ballot is due 11/21/2025.**
 - **Board members would like more time to review candidates before voting. The issue will be pushed to next month's agenda.**
- D. Discussion of timeline for the search for a new General Manager
- **Miller announce that his last day as General Manager will be 04/30/2026.**
 - **A timeline for the search for a new General Manager is in the agenda packet.**
 - **There should be no effect on any upcoming board vacancies.**

VI. REPORTS

A. Staff Report

- **Fall Festival update: 38 vendors, 6 sponsors, approximately 2000 attendees, great weather, and close to \$8000 in ticket proceeds to be split 50-50 with Mariemont. We also celebrated the District's 75th anniversary at the event with a photo memory walk and a cross-section of an approximately 70-year old tree that was recently removed from Cresta Park.**
- **Events remaining in 2025 are Holiday in the Park and Sleigh Rides.**
- **Our pool heater is broken, with 2 weeks of Fall Swim remaining. The heater and parts are no longer manufactured, so it was sent to a vendor in Chicago for a rebuild. We will endeavor to purchase a spare heater to have on hand.**
- **Miller met with the Arden Middle School Vice-Principal and a staff committee member to discuss the annual Play Day. They agreed to better clean-up efforts, having a sheriff's deputy and more staff on site, and locking the tennis courts.**
- **We now have a "Communicator" tool on our website to allow people to sign up to receive board agendas and communication updates. 82 people have already signed up.**

- **Miller is working on updating the Policy and Procedures Manual.**

B. Standing Committee Reports

Facilities Committee:

The committee is currently in the due diligence stage of the potential fire station purchase; there is no purchase contract at this time.

C. Security Report

- **Calls for service and security log outliers are included in the agenda packet.**
- **Burke asked if additional security was added after the last board meeting. Miller replied yes, but it's not a standing post so they are not always present.**

Public comments:

- **Question was asked if the pool issues could be addressed in the park re-design plan, and the answer was that the pool did not make it into the Master Plan as a high priority.**
- **The meeting between Miller and Arden Middle School was a positive step. Were they charged for the tennis court damage? Miller replied no.**
- **Some Arden Middle School students were in large groups on some of the neighborhood side streets during the Play Day. Miller replied that the school's commitment to more staff and security should solve this issue in the future.**
- **Thank you to the district for a wonderful Fall Festival event; it was nice to see so many neighbors.**

VII. CLOSED SESSION

A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8

Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive

Agency Negotiator: Colin Miller

Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency

Under Negotiation: Property Negotiations

The Board entered the closed session at 8:20 pm. The closed session ended at 8:26 pm. There was no reportable action from the closed session.

VIII. BOARD COMMENTS

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- The board members thanked Miller for his 17 years of service.
 - Burke announced that he is moving out of the neighborhood which will necessitate vacating his Board position. Burke noted that it has been a pleasure serving on the Board and wishes all the best to the new Board. He remains sympathetic to the Cresta Park use issues and hopes for a compromise between users and residents. He also thinks it would be a mistake to let the fire station purchase pass as it is a good opportunity to expand our boundaries.
 - The Board vacancy will be posted with applicant interviews to be conducted and a new board member appointed at the December board meeting. The term will run through 2028.

IX. ADJOURN

Burke motioned to adjourn the meeting at 8:26 pm, seconded by Weatherford. Motion carried unanimously, 4-0.



Board Chair

11.18.25

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.