



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair, Dave Defanti  
Vice-Chair, Matt Ross  
Bill Andrews  
Jim Lites  
Richard Heltzel

### **Agenda**

#### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**November 19, 2019**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

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**I. CALL TO ORDER**

- A. Welcome
- B. Roll Call and Announcement of a Quorum

**Chairman Defanti called the meeting to order at 7:00 p.m. and announced a quorum.**

**Directors Present: Defanti, Andrews, Lites, Ross, Heltzel**

**Directors Absent: None**

**Staff Present: Miller**

- C. Agenda Approval- **No changes proposed.**

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **Two Students from Rio Americano were in the audience to observe the meeting as part of a Civics class.**

**III. CONSENT AGENDA**

- A. Approval of the minutes of the Board Meeting held on October 15, 2019.
  - B. Financial Reports
    - 1. Revenues
    - 2. Salaries
    - 3. General Fund Bills
    - 4. Benefit Assessment Bills
    - 5. Fixed Asset Bills
  - C. Cash in Treasury
- Motion to approve the consent agenda as proposed by Heltzel, seconded by Lites. Motion carried unanimously, 5-0.**

**IV. OLD BUSINESS**

- A. Discussion and update on the Cresta Park improvement project  
**Miller informed the Board that all of the inspections for Cresta had been successfully completed.**
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- B. Discussion of Prop 68 schedule

**Miller informed the Board that the state had delayed the release of funds for the Per Capita program and that we would not proceed until further notice.**

**V. NEW BUSINESS**

- A. Discussion on noise generated by facility rentals and events

**Resident Grace Clark presented a letter to the Board describing her concerns with noise generated in the park. The Board discussed options to help and asked Miller to provide some options at a future meeting.**

- B. Discussion and possible action to approve a new Salary Schedule and adjust fees in reaction to the Minimum Wage increase

**Motion adopt the Salary Schedule raising part-time and seasonal wages by one dollar at the first step in the pay plan, and to adjust fees for District staffed classes and facility rentals by 5% rounded up to next \$5 increment by Lites, seconded by Ross. Motion carried unanimously 5-0.**

- C. Discussion and possible action to close the District office between Christmas and New Year's Day and provide staff with paid time off for the weekdays that occur in that period.

**Motion to approve by Andrews, seconded by Lites. Motion carried unanimously, 5-0.**

**VI. REPORTS**

- A. Administrator's Report

**Miller reviewed the report noting that interviews for the new Recreation Supervisor had gone well and that Miranda Nelson had accepted the job.**

**VII. BOARD COMMENTS- Andrews relayed some items from a recent LAFCo meeting.**

**VIII. ADJOURN-The meeting was adjourned at 8:13 p.m.**

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