

# ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

## Minutes

### MEETING OF THE BOARD OF DIRECTORS

February 19, 2019

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

#### I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

**Chairman Defanti called the meeting to order at 7:03 p.m. and announced a quorum.**

**Directors Present: Defanti, Andrews, Heltzel**

**Directors absent: Lites, Ross.**

**Staff Present: Miller**

C. Agenda Approval-**No changes were proposed.**

#### II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

#### III. CONSENT AGENDA

A. Approval of the minutes of the Board Meeting held on January 15, 2018.

B. Financial Reports-

1. Revenues

2. Salaries

3. General Fund Bills

4. Benefit Assessment Bills

5. Fixed Asset Bills

6. Cash in Treasury

**Motion to accept the consent agenda as presented by Heltzel, seconded by Andrews. Motion carried unanimously 3-0.**

**Note: Director Lites joined the meeting just after the Consent Agenda vote.**

**IV. OLD BUSINESS**

A. Discussion and update on the Cresta Park improvement project  
**Miller updated the construction progress at Cresta noting that the building pad has been prepared and the basketball court had been poured.**

**V. NEW BUSINESS**

A. Consideration and possible action to approve Resolution No. 19-02-01, Amending the FY 2018-2019 Budgets for both the General Fund and Assessment District

**Motion to approve Resolution No. 19-02-01 by Lites, seconded by Heltzel. Motion carried unanimously 4-0.**

B. Consideration and possible action to approve Resolution No. 19-02-02, Directing the preparation of 2019-2020 Engineer's Report for the continuation of the assessments for the Arden Park Benefit Assessment District

**Motion to approve Resolution No. 19-02-02 by Lites, seconded by Heltzel. Motion carried unanimously 4-0.**

C. Consideration and possible action to approve modification of the District's Personnel Policy Manual Section VI.G -Holidays

**No action was taken. Miller will report back at a future meeting.**

D. Receive and file the Sacramento County Annual Investment Policy of the Pooled Investment Fund.

**Motion to receive and file the investment policy by Lites, Seconded by Heltzel. Motion carried unanimously, 4-0.**

**VI. REPORTS**

A. Administrator's Report

**VII. BOARD COMMENTS**

**VIII. ADJOURN- The meeting was adjourned at 8:02 p.m.**

  
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**Board Chair**

March 19, 2019