



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Acting Chair Rebecca Akroyd  
Secretary Brian Weatherford  
Nora Shetty  
Lauren Erickson  
Robert Lemmon

## **AGENDA**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**March 17, 2026**

**7:00 pm – Arden Park Community Center**

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

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**I. CALL TO ORDER**

- A. Welcome
- B. Roll Call and Announcement of a Quorum
- C. Agenda Approval

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

**III. CONSENT AGENDA**

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on February 17, 2026
- B. Financial Reports-
  - 1. Revenues
  - 2. Salaries
  - 3. General Fund Bills
  - 4. Benefit Assessment Bills
  - 5. Fixed Asset Bills
  - 6. Cash in Treasury

**IV. OLD BUSINESS**

- A. Update on Memorial Donation Policy Process
- B. Discussion of Ad Hoc Security committee recommendations
- C. Follow up discussion of financial procedures questions

**V. NEW BUSINESS**

- A. Consideration and possible action on an insurance claim presented by Christina Hayden

**VI. REPORTS**

- A. Staff Report
- B. Standing Committee Reports
  - 1. HR

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2. Facilities

C. Security Report

**VII. BOARD COMMENTS**

**VIII. CLOSED SESSION**

A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8

Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive

Agency Negotiator: Colin Miller

Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency

Under Negotiation: Property Negotiations

B. Closed Session pursuant to Government Code Section 54957 (b)  
Public Employment-General Manager

**IX. ADJOURN**

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under [Section 54954.3](#). In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.



## **ARDEN PARK RECREATION AND PARK DISTRICT**

1000 La Sierra Drive  
Sacramento, CA 95864  
(916) 483-6069

### **Board of Directors**

Chair Rebecca Akroyd  
Secretary Brian Weatherford  
Nora Shetty  
Lauren Erickson  
Robert Lemmon

## **MINUTES**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**February 17, 2026**

**7:00 pm – Arden Park Community Center**

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**I. CALL TO ORDER**

- A. Welcome
- B. Roll Call and Announcement of a Quorum  
**Akroyd called meeting to order at 7:00 pm and announced a quorum.**
- C. Agenda Approval  
**Lemmon motioned to approve the meeting agenda, seconded by Shetty. Motion carried unanimously, 5-0.**

**II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS**

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

**Joyce Williams – The security officers at Cresta Park do not know the park rules, particularly the no motorized vehicles rule. E-bike riders were told they could ride on the paved paths. She also witnessed a security guard standing in the same spot for 3 hours and not enforcing the park rules, informing her that his shift was almost over. However, she is happy with the service she has received from dispatch. Miller will follow-up.**

**III. CONSENT AGENDA**

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on January 20, 2026
- B. Financial Reports-
  - 1. Revenues
  - 2. Salaries
  - 3. General Fund Bills
  - 4. Benefit Assessment Bills
  - 5. Fixed Asset Bills
  - 6. Cash in Treasury

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**Weatherford motioned to approve the consent agenda, seconded by Lemmon. Motion carried unanimously, 5-0.**

**IV. AUDIT**

A. Consideration and possible action to accept and file the FY 2024-2025 Audit

- **Larry Bain, CPA, presented the audit report for the period ending 6/30/25. His opinion of the financial statements was clean and unqualified. The district is in a strong cash position. Our General Fund ended the fiscal year nearly break-even, with capital expenditures of \$214,000. There are no concerns from an audit standpoint.**
- **Shetty asked what the “economic uncertainties” refers to on page 5 of the report. Miller replied that he added that statement to advise that uncertainties in the economy may affect our recreation revenue.**
- **Shetty asked about the purpose of the Lighting and Landscape District. Miller replied that it is a Prop 218 district established in 1994; every Arden Park homeowner is assessed \$91.78/year to fund it. The district was originally set up to pay off debt for some renovations and to pay for maintenance items. The annual resident assessment does not have an escalator clause and is not subject to cost-of-living adjustments. Recently many maintenance expenses have been shifted to the General Fund as costs increase.**
- **Akroyd asked what expenses made up the \$214,000 capital expenditure figure. Miller replied that the bulk was for tennis court resurfacing.**
- **Ariane Lyons (resident) is a licensed CPA and fraud examiner. She expressed concerns about the lack of segregation of duties in the invoice processing and payment procedures.**
- **Larry Bain responded that similar procedures are followed in many small districts. Our buffer is that the county processes all of our check requests.**
- **Weatherford appreciates the concerns raised by resident Lyons and asked how she would change things. She replied that she was unsure of all of our procedures but that there should be segregation of duties.**

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- **Miller explained the office’s payment procedures and noted the people that are involved in the process.**
  - **Larry Bain suggested that if there are concerns with this issue we could hire someone to review the internal controls.**
  - **Akroyd would like further discussion on segregation of duties in a future meeting.**

**Erickson motioned to accept and file the FY 2024-2025 Audit, seconded by Lemmon. Motion carried unanimously, 5-0.**

**V. OLD BUSINESS**

- A. Discussion and possible action to approve a request from Arden Park Soccer to install and maintain a storage facility at Arden Park
- **The requested storage container would be similar to the one currently installed near the softball field, with a possible location near the ball wall.**
  - **Miller recommends not installing one at Cresta Park due to lack of a suitable location, resistance from neighbors, and the possibility that soccer might not require the same amount of storage at Cresta.**
  - **Miller noted that swim team owns their storage shed and we own the softball storage box. The softball storage box is full, but even if there was room we should not co-mingle equipment.**
  - **The cost for a storage box and concrete pad would be \$5,000-\$6,000. Soccer would cover the cost.**
  - **Akroyd questioned if the board was willing to have an outside party own something in our park. A better idea might be to own the container and lease it out.**
  - **Shetty agrees that it is reasonable to have the container be treated as park property and this should be the policy.**
  - **Erickson also agrees with the idea of soccer renting rather than owning.**
  - **Weatherford noted that our tennis program can also use the storage container. Miller replied that tennis has access to a storage closet on the back of the classroom building.**

**Public Comments:**

- **Joyce Williams – Putting a storage container at Cresta near the well site is not ideal as kids often climb the well fences. Soccer volunteers should store the equipment at their houses.**

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- **Randi Olson – She echoes what Joyce Williams said. Soccer is not a district activity so parents should store the equipment. She is opposed to storage at either park.**
  - **Jennifer Grady – Offering storage containers to people using our facilities is better from a community and security standpoint than using garages.**
  - **Cassandra Jeffery - Leasing the storage containers would be a good revenue generator.**
  - **Weatherford would like to explore getting rid of the current softball storage container and building a new one near the location of the proposed soccer storage container.**
  - **Miller will add the storage container issue to the next meeting’s agenda.**

B. Update on Memorial Donation Policy Process

- **Miller reported that stakes with a QR code were placed at the proposed bench locations. The QR codes direct you to a survey on our website. No feedback has been received yet. There was some vandalism of the signs at Cresta Park.**
- **Suggestions to increase our response rate included reducing the number of clicks to get to the survey, adding “Proposed Bench Location” to the sign, and putting the bench proposal on our socials. Miller will review these suggestions.**

**Public comments:**

- **Randi Olson – She has only seen two signs at Cresta. There are concerns about the upkeep of the benches as there is currently a bench on the Esperanza side of the park that has been vandalized. She remains opposed to the benches, especially since some of the bench sites are in areas designated as open space in our Master Plan.**
- **Joyce Williams – She has not seen any signs at Cresta.**
- **Miller clarified that the benches would be the property of the district.**

**VI. NEW BUSINESS**

A. Discussion and possible action to accept and file the Sacramento County Investment Policy for Pooled Funds

- **Details of the investment policy are in the agenda statement.**

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- **Weatherford asked if there was another investment option. Miller replied that we would have to find an investment vehicle on our own, set an investment policy, and hire out the fund management as a contract service.**

**Shetty motioned to accept and file the Sacramento County Investment Policy for Pooled Funds, seconded by Weatherford.**

**Motion carried unanimously, 5-0.**

**B. Update of Fire Station discussions**

- **Miller contacted our attorney for guidance and was informed that there could be no discussion of price, terms of payments, or appraisals in open session.**
- **Miller proceeded to give a timeline of events in the pursuit of a possible acquisition of the fire station. Approximately 10 years ago, Miller reached an agreement with the Sacramento County Water Agency (current owner of the property) allowing us the usage of half of the fire station for storage purposes in exchange for the district providing all landscaping services on the property. He occasionally checked in with them to let them know we were interested in purchasing the property. In 2022 the County expressed an interest in owning the land that their wells are on rather than continuing with the current easement, and negotiations began with the goal to transfer the well land to the County as a credit off the purchase price of the fire station. The County had the property appraised, the valuation was acceptable to us, and due-diligence inspections began.**
- **While staff has brainstormed possible uses for the fire station, the Board has not specifically discussed usage.**
- **Shetty gave the Board's commitment that ample time will be given to residents to give feedback on the purchase and potential uses.**
- **Miller emphasized that the process is moving very slowly. Considerable effort will be made to let residents know when feedback sessions will be held, including social media posts, inclusion on our website, and possibly distributing flyers to homes. If any decisions or agreements are to be discussed, it will be placed as an agenda item in open session.**

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**Public comments:**

**Janet Van Sicklen – She requested our attorney’s name. His name is David McMurchie.**

**Cassandra Jefferey – She asked if there are any other offers. Miller replied that we do not know.**

**Ariane Lyons – She is excited about the prospect. There was concern around the community, but now that she has more details she thinks it is terrific.**

**Joyce Williams – She thinks it is a great opportunity to secure additional property for the park district.**

**VII. REPORTS**

**A. Staff Report**

- **The Family Valentine’s Dance was held on 2/13. Our next event is Lego Bricks and Brunch on 2/21.**
- **126 people are currently signed up for the Communicator.**
- **Miller and Phillips served as judges for the annual CPRS Awards.**
- **Guidance in starting a new Park and Recreation District was given to the City of Marysville.**

**B. Standing Committee Reports**

**1. HR-discussion of General Manager Hiring Process**

- **The General Manager position was posted 1/13 and applications are due 3/3. Proposed plan is for screening interviews to be held in the first 2 weeks of March, with final interviews held under closed session at the March 17 board meeting.**

**2. Facilities- Security Ad Hoc**

- **The next meeting is scheduled for 2/23. Park regulations and hours will be discussed. Progress so far includes recommendations to provide staff for social event rentals but no additional insurance requirement. The committee is closed to new members.**

**C. Security Report**

- **Miller reviewed calls for service and outliers.**

**Public comments:**

**Joyce Williams – Requested that security patrol the park on early-out Thursdays. Miller replied that he will get feedback from security on the types of issues they are seeing.**

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**Janet Van Sicklen – She reported that curb painting notices were hung on her shutters, which is a security issue. Miller replied that this type of security issue is handled by the Neighborhood Association.**

**VIII. BOARD COMMENTS**

**No board comments.**

**IX. CLOSED SESSION**

A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8

Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive

Agency Negotiator: Colin Miller

Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency

Under Negotiation: Property Negotiation

**The Board entered closed session at 8:33 pm. The closed session ended at 8:37 pm. There was no reportable action from the closed session.**

**X. ADJOURN**

**Meeting adjourned at 8:38 pm.**

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**ARDEN PARK RECREATION AND PARK DISTRICT**

**REVENUE REPORT March 17, 2026**

<b>ACCOUNT</b>	<b>FY 2025-2026</b>	<b>TOTALS</b>
94942900	Facility Rentals	
	Block	\$1,270
	Community Center	\$374
	Picnic Areas	\$2,468
	Pool	\$302
	<b>Facility Rentals Total 94942900</b>	<b>\$4,414</b>
96964600	Recreation Services	
Youth	All Day Explorers	\$120
	Baby Ballet/Pre-Ballet/Gymnastics/Tiny To1	\$2,640
	Before & After School Program 2025-2026	\$15,425
	Before & After School Program 2026-2027	\$13,435
	Camp Cresta Critters	\$16,106
	Explorers Seasonal Camps	\$920
	Explorers Summer Camp	-\$2,402
	Little Explorers 2025-2026	\$6,701
	Little Explorers 2026-2027	\$550
	Tennis	\$2,140
	Preschool 2025-2026	\$9,689
	Preschool 2026-2027	\$600
Events	Characters and Cookies	\$285
	Easter Eggstravaganza	\$28
	Holiday in the Park	\$400
	Movies in the Park	\$600
	Music in the Park	\$800
	Valentine's Dance	\$75
Adult	Country Line Dancing	\$605
	Jazzercise	\$275
	Paint and Sip	\$70
	Softball	\$3,570
	Time to Thrive	\$650
Financial	Credit from Account	-\$7,965
	Credit to Account	\$7,153
	<b>Recreation Total 96964600</b>	<b>\$72,470</b>
97979000	Miscellaneous Revenue	
	CAL-Card Incentive Payment	\$303
	Cancellation Fee	\$308
	Multi-Family Discount Repay	\$159
	<b>Misc. Total 97979000</b>	<b>\$770</b>
	<b>TOTAL REVENUE</b>	<b>\$77,654</b>

**Financial Data February 11, 2026 through March 10, 2026**

ARDEN PARK RECREATION & PARK DISTRICT  
 BOARD MEETING OF **March 17, 2026**  
**SALARIES AND WAGES**

**FISCAL YEAR 2025-2026**

**SUMMARY**

**REGULAR EMPLOYEES**

1)	Burr, Willie	Park Maintenance Supervisor	\$6,675
2)	Dominguez, Angelo	Maintenance Worker I	\$3,818
3)	Maesomy, Darcie	Recreation Supervisor	\$6,700
4)	Massey, Darwin	Maintenance Worker I	\$3,818
5)	Miller, Colin	General Manager	\$9,900
6)	Phillips, Cathy	Operations Supervisor	\$6,700
<b>Sub-total Regular Employees</b>			<b>\$37,611</b>
* FICA			\$2,501
Deferred comp (employer contribution)			\$2,634
April Kaiser(4518), April Co-Power(145)			\$4,663
<b>Sub-total Benefits</b>			<b>\$7,297</b>

**Regular Employees & Benefits Total** **\$47,409**

**PART-TIME / SEASONAL EMPLOYEES**

1)	Aquatics		\$296
2)	Preschool		\$4,051
3)	Recreation Coordinator		\$2,102
4)	Recreation Leader		\$6,600
5)	Special Event		\$84
<b>Sub-total Part-time / Seasonal Employees</b>			<b>\$13,133</b>
* FICA			\$808

**Part-time / Seasonal Employees Total** **\$13,941**

State of California EDD - Unemployment		
CAPRI - Workers Comp.		\$4,629
* Employer contributions SUI(456) & Medicare (774)		\$1,230

\* Figures taken from Payroll Reports & Compass

**\$5,859**

**GRAND TOTAL** **\$67,209**

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 CHAIRPERSON

\_\_\_\_\_  
 DIRECTOR

\_\_\_\_\_  
 DIRECTOR

\_\_\_\_\_  
 DATE

**Totals from PP202604 & PP202605**

**ARDEN PARK RECREATION AND PARK DISTRICT**

BOARD MEETING OF **March 17, 2026**

**CLAIMS / BILLS APPROVED BY BOARD OF DIRECTORS**

**Fiscal Year 2025-2026**

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	
1	Cathy Phillips	20203900	mileage	\$30.89
2	USB-Sac Co Parking	20203900	parking	\$7.00
3	USB-CPRS	20206100	dues	\$170.00
4	USB-OMax,Zazzle,Wal Mart,ODepot	20207600	office supplies	\$298.69
5	SMUD	20219100	street lights Feb	\$81.93
6	SMUD	20219100	6768691 March	\$2,312.79
7	SMUD	20219100	6768694 March	\$65.68
8	SMUD	20219100	6768695 March	\$64.83
9	PG&E	20219200	community center March	\$157.67
10	PG&E	20219200	pool heater March	\$55.52
11	Waste Management	20219300	Arden Park garbage March	\$321.67
12	Waste Management	20219300	Cresta Park garbage March	\$210.60
13	Comcast	20219700	internet service	\$370.97
14	USB-Intermedia	20219700	phone service	\$202.32
15	USB-Amazon	20220500	auto maint	\$315.30
16	Emigh Hardware	20228200	shop equip maint	\$21.54
17	SCI Consulting Group	20250700	assessment admin	\$3,189.46
18	USB-J and J Locksmiths,Costco	20232200	custodial supplies	\$667.92
19	California Security Agency	20259100	security - Feb	\$3,775.00
20	Clark Pest Control	20259100	pest control -Feb	\$118.00
21	Fastbreak	20259100	support package renewal	\$1,400.00
22	FlexTG	20259100	copier - Feb	\$116.75
23	USB-ADT,Crashplan,CPRS,Neo Gov	20259100	professional services	\$500.80
24	Alison Lloyd	20259100	ballet/gymnastics/Tiny Tots - Feb	\$1,083.60
25	Performance-ology	20259100	senior mobility - Feb	\$444.50
26	Susan Nicolos	20259100	paint & sip - Feb	\$147.00
27	Tina Goins	20259100	line dancing - Feb	\$890.40
28	USB-USA Softball	20285200	adult sports	\$280.00
29	USB-Amazon,Dtree,DSS,Whole Foods	20285200	after school	\$194.78
30	USB-CPRS	20285200	aquatics	\$40.00
31	USB-Amazon,Discount School Supply	20285200	preschool	\$142.94
32	USB-Amazon	20285200	rec supplies	\$140.02
33	Kristi VanDenAbeelen	20285200	petting zoo - preschool	\$530.00
34	M. Martinez	96964600	refund - recreation	\$105.60

**TOTAL \$ 18,454.17**

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DIRECTOR

\_\_\_\_\_  
DIRECTOR

\_\_\_\_\_  
DATE

**Financial Data February 11, 2026 through March 10, 2026**

ARDEN PARK RECREATION & PARK DISTRICT  
 BOARD OF DIRECTORS MEETING OF **March 17, 2026**  
 BILLS APPROVED BY BOARD OF DIRECTORS  
**BENEFIT ASSESSMENT DISTRICT**  
**INDEX 9399397000**

**FISCAL YEAR 2024-2025**

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
1	Cascade Rock	20210400	ag hort supplies	\$24.51
2	USB - Green Acres, Amazon	20210400	ag hort supplies	\$298.17
3	Emigh Hardware	20211200	bldg maint supplies	\$46.19
4	Emigh Hardware	20211200	bldg maint supplies	\$39.93
5	USB - Brothers Plumbing, Amazon	20211200	bldg maint supplies	\$122.47
6	Keller Supply	20212200	chemical supplies	\$295.87
7	Keller Supply	20212200	chemical supplies	\$1,852.11
8	USB - Leslie's Pool	20212200	chemical supplies	\$1,613.38
9	Emigh Hardware	20214200	land imp maint	\$91.38
10	USB - Home Depot, Metal Mart	20214200	land imp maint	\$103.08

**TOTAL    \$4,487.09**

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 USB = U.S. Bank CalCard

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 CHAIRPERSON

\_\_\_\_\_  
 DIRECTOR

\_\_\_\_\_  
 DIRECTOR

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 DATE

**Financial data February 11, 2026 through March 10, 2026**

ARDEN PARK RECREATION & PARK DISTRICT  
 MEETING OF **March 17, 2026**  
 BILLS APPROVED BY BOARD OF DIRECTORS

**FIXED ASSETS**

**FISCAL YEAR 2025-2026**

**COST CENTER 9339334000 & 9399397000**

<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
<b>No expenses for this Board Report</b>			
<b>1</b> Kohler Pools	42420200	pool heater	\$37,543.98
<b>TOTAL</b>			<b>\$37,543.98</b>

\_\_\_\_\_  
 CHAIRPERSON

\_\_\_\_\_  
 DIRECTOR

\_\_\_\_\_  
 DIRECTOR

\_\_\_\_\_  
 DATE

**FINANCIAL DATA February 11, 2026 THROUGH March 10, 2026**

**COMPASS REPORTS    FISCAL YEAR 2025/2026**  
**GENERAL FUND                      Cash in Treasury**

<b>Report Period</b>	<b>Beginning Balance</b>	<b>Period Income</b>	<b>Period Expenses</b>	<b>Ending Balance</b>
31-Jul-25	\$1,415,348	\$35,333	-\$205,486	\$1,245,195
31-Aug-25	\$1,245,195	\$36,960	-\$145,966	\$1,136,189
30-Sep-25	\$1,136,189	\$68,972	-\$106,001	\$1,099,160
31-Oct-25	\$1,099,160	\$46,324	-\$109,904	\$1,035,580
30-Nov-25	\$1,035,580	\$51,520	-\$90,508	\$996,592
31-Dec-25	\$996,592	\$49,035	-\$106,113	\$939,514
31-Jan-26	\$939,514	\$379,516	-\$114,630	\$1,204,400
28-Feb-26	\$1,204,400	\$57,407	-\$67,972	\$1,193,835
31-Mar-26				
30-Apr-26				
31-May-26				
30-Jun-26				

**COMPASS REPORTS    FISCAL YEAR 2025/ 2026**  
**BENEFIT ASSESSMENT DISTRICT                      Cash in Treasury**

<b>Report Period</b>	<b>Beginning Balance</b>	<b>Period Income</b>	<b>Period Expenses</b>	<b>Ending Balance</b>
31-Jul-25	\$101,231		-\$456	\$100,775
31-Aug-25	\$100,775		-\$3,037	\$97,738
30-Sep-25	\$97,738	\$1,810	-\$8,205	\$91,343
31-Oct-25	\$91,343	\$8	-\$14,545	\$76,806
30-Nov-25	\$76,806		-\$1,138	\$75,668
31-Dec-25	\$75,668		-\$639	\$75,029
31-Jan-26	\$75,029	\$96,427	-\$3,078	\$168,378
28-Feb-26	\$168,378		-\$2,501	\$165,877
31-Mar-26				
30-Apr-26				
31-May-26				
30-Jun-26				

# Arden Park Recreation and Park District Agenda Statement

Meeting Date: March 17, 2026

Item No. IV.A

## Item Title

Update on Memorial Donation Policy process

## Item Summary

At the board's request, staff placed wooden stakes at the proposed bench locations shown at the January meeting. The stakes have a QR code that leads to a request to send feedback on the proposed bench locations. Following is the feedback that has been received so far.

Hi Colin -

Thank you to you and the Board for the opportunity to weigh-in on the proposed locations for the memorial benches.

The [REDACTED] Family (located across from Cresta Park at [REDACTED] Las Cruces Way) support the Board's proposed locations for the benches.

Best,  
[REDACTED]

---

Good morning - I am writing to voice my strong support for all of the proposed benches in Cresta Park. Our park should be accessible for all people, and additional benches will make Cresta Park more welcoming and useful to those who are visiting Cresta Park, including those who want somewhere comfortable to sit and contemplate the peace and beauty of the park and the joy of children playing and/or engaging in sports. I live on Cresta Way and take daily walks around Cresta Park. I look forward to seeing the new park benches installed!

Thank you for the opportunity to weigh in. I appreciate the survey process that you have set up.

Best,  
[REDACTED]

---

---

We love all the park bench locations!

The [REDACTED] Family

---

Location one is not suitable for a bench because it becomes a hazard for softball players. An alternate location would be behind the sidewalk near the triangle section under the tree. (See photo) Beyond the sidewalk outfielders feel the change from the grass to concrete and stop. This area is a ground rule triple.



---

Hi,

I vote for no "improvements". It is nice to have green space to appreciate nature. We already have plenty of benches. If you must put one in, then #4 in La Sierra park which is by the road.

Thanks,

[REDACTED] (a resident)

---

Hi Colin, the [REDACTED] family supports the proposed benches. We live at [REDACTED] Cresta Way.

Thank you.

[REDACTED]

---

# Arden Park Recreation and Park District Agenda Statement

**Meeting Date: March 17, 2026**

**Item No. IV.B**

## **Item Title**

Discussion of Ad Hoc Security Committee Recommendations

## **Item Summary**

The Security Committee was led by board member Nora Shetty. The committee members were: Claudia Alves, Jennifer Grady, Reva Headley, Cassandra Jeffrey, Libby Siino, Joyce Williams, Debbie Skalisky, and Sean Tracy.

The committee met three times over three months and discussed facility rental procedures, our security agreement, recommendations from a Sheriff Department Crime Prevention Through Environmental Design audit, and reviewed our park use policies. The following are the recommendations from the committee:

- I. Facility Rentals
    - a. Verify ID for rental transactions
    - b. Verify if alcohol is going to be served and what type of event will be hosted
    - c. Increase cleaning deposit to \$500 for all renters
    - d. Have staff present for all social rentals
      - i. Develop check in/check out checklist that staff will enforce
    - e. Future consideration for addition of security, insurance requirements for renters
  - II. Facility Modifications
    - a. Maintain facilities in line with CPTED recommendations
    - b. Explore possibility of adding security/pathway lighting at both parks
    - c. Add additional networked cameras at Cresta that will integrate with the system in place at Arden
  - III. Park Use Ordinance
    - a. Add provision for prohibition of open fires except those used for cooking in District provided BBQ grills
    - b. Restore park hours to 6:00 a.m. to dusk
-

# Arden Park Recreation and Park District Agenda Statement

**Meeting Date: March 17, 2026**

**Item No. IV.C**

## **Item Title**

Follow up discussion of financial procedures questions

## **Item Summary**

During the audit discussion at the February meeting, questions came up about our separation of duties when processing transactions and payroll. The following is a summary of how we perform those tasks.

**Revenue/Receipts-** Any of the office staff can take registrations/reservations at the front desk. Operations Supervisor (OS) is responsible for closing out the till at the end of the day. OS also receives payments from miscellaneous sources (i.e. Swim team payments for pool use). All of our revenue is processed through Sportsman. Credit card payments are directly deposited into our Chase Bank holding account. What little we take in cash/checks is deposited by OS on an approximately weekly basis. We transfer funds from the holding account to our County reserve fund by check on monthly basis. OS creates the deposit report and GM signs off on the deposit report and signs the check.

**Expenses/Disbursements-** OS receives bills/invoices from various employees (credit card purchases), utilities, etc. She prepares a payment warrant that assigns the expense to a budget account. The GM signs off on those warrants, and they are sent to the county for review and check processing. The county sends the checks to the vendor.

**HR/Payroll-** Full time employees complete timesheets that are submitted to the OS. Part-time/Seasonal employees' time is tracked through our scheduling program Connecteams. The supervisors for the recreation and aquatics groups verify and submit time sheets to the Rec Supervisor (RS). RS verifies and forwards to OS. GM signs off on all before OS submits to the County for check processing and delivery.

**Financial Reporting-** On a monthly basis, we receive a COMPASS (the County's financial software) report from the County. This gives us a point-in-time look at our financial situation. For board reports that are submitted at the monthly meetings, OS prepares the reports which are then submitted to GM for review. These reports are payroll, general fund expenses, assessment district expenses, capital expenditures and cash in treasury.

The GM includes them in the Consent Agenda, and the board approves them during the board meeting.

# Arden Park Recreation and Park District Agenda Statement

**Meeting Date: March 17, 2026**

**Item No. V.A**

**Item Title**

Consideration and possible action on an insurance claim presented by Christina Hayden

**Item Summary**

Attached is a claim that was submitted by Christina Hayden, the person who was attacked on the tennis court at Arden Park on August 23, 2025. The claim was submitted to our insurance company CAPRI and reviewed by CAPRI's third-party claims administrator.

Representatives from CAPRI and George Hills recommend that the board reject the claim.



Via Electronic Service: [Charles.Torretta@georgehills.com](mailto:Charles.Torretta@georgehills.com)

February 18, 2026

Charles A. Torretta, SCLA, MCSA  
George Hills Claim Administration

Re: Government Claim – Arden Park Recreation and Park District  
Date of Loss: August 23, 2025  
Claimant: Christina E. Hayden

Dear Mr. Torretta:

Please be advised that this office represents the above-referenced Claimant in connection with serious personal injuries sustained at Arden Park on August 23, 2025.

Pursuant to the California Government Claims Act, including Government Code sections 905, 910, 911.2, and 945.4, this correspondence constitutes a formal written Claim for Damages against the Arden Park Recreation and Park District (“District”), as well as its employees, agents, contractors, and representatives.

### 1. CLAIMANT INFORMATION

Claimant: Christina E. Hayden

Address:

Telephone:

Email:

### 2. ADDRESS FOR NOTICES

All notices, correspondence, and responses regarding this claim should be directed to:

Jackie Sueyres, Esq.

Abrate & Olsen Law Group

601 University Avenue, Suite 225, Sacramento, CA 95825

Office Phone: 279-245-5250

Fax: 916-550-4178

Email: [Jackie@abrateandolsen.com](mailto:Jackie@abrateandolsen.com)

### 3. DATE, LOCATION, AND CIRCUMSTANCES OF CLAIM

Date of Incident: Saturday, August 23, 2025

Time: Approximately 5:00 p.m. – 8:00 p.m.

Location: Arden Park, including the tennis courts and adjacent clubhouse and patio areas, Sacramento County, California.



On August 23, 2025, Claimant was lawfully present at Arden Park playing tennis beginning at approximately 5:00 p.m. At that time, a private group had rented the indoor and outdoor facilities through the District.

The group, consisting primarily of adults estimated between 25 and 50 years of age, engaged in loud, repeated vulgarities and profanity that could be heard hundreds of feet away, disturbing families and children utilizing the public park.

Claimant politely approached the patio area and requested that the party lower the volume of profanity in this public setting. The request was not well received, and the Claimant returned to the tennis courts.

Shortly thereafter, adult party members escalated their conduct, increasing the intensity and volume of vulgar remarks and making racially charged comments. They began issuing verbal threats of physical harm toward Claimant, her family, and her tennis partner.

At approximately 6:30 p.m., Claimant contacted 911 and requested police assistance. Claimant remained on the tennis courts for approximately thirty minutes awaiting law enforcement; no officers responded during that time. The verbal threats continued and intensified as additional party members gathered.

During this escalation, park security personnel hired by the District and the Arden Park Homeowners Association were notified of the threats and asked to intervene. Security was dismissive and made racially biased remarks, stating in substance that “that is just how Black people are” or “that is just how Black people talk.” The security guard then left the area in her vehicle without taking corrective action.

Subsequently, a group of youths associated with the party began walking along the tennis courts, shouting vulgarities and threats directed at Claimant. After repeated harassment, Claimant briefly addressed the apparent youth leader, who apologized. Claimant did not touch any child.

Within seconds, adult party members began shouting accusations that Claimant had “put hands on a kid” and should instead fight them. Claimant repeatedly denied touching any child.

Three adults rushed toward the tennis courts. Despite the Claimant’s continued denials, one individual began punching her through the chain link fence. Claimant stepped back in an effort to avoid injury.

A mob of approximately seven to ten adults stormed through the tennis court gate and began punching, kicking, and biting Claimant. Additional individuals continued entering the court and joined in the assault. Subsequent review of video evidence confirmed that the total number of attackers was fifteen (15) or more.

Claimant sustained serious injuries, including facial fractures and bite wounds.

Law enforcement ultimately arrived after the attack had concluded, apparently summoned by an independent observer rather than park security. No attackers were removed from the premises. The party continued after the assault.

Claimant was transported to the emergency room by private parties and remained overnight and into the following day for treatment.



This assault was foreseeable and preventable. The District had actual notice of escalating threats for approximately thirty minutes prior to the physical attack and failed to take reasonable steps to protect Claimant, enforce park rules, or remove the threatening party.

#### **4. GENERAL DESCRIPTION OF INJURIES AND DAMAGES**

As a direct and proximate result of the District's negligence and failure to provide reasonable security and supervision, Claimant sustained serious injuries, including but not limited to:

- Fractured orbital/facial bones
- Bite wounds to the arm
- Multiple cuts, bruises, and contusions
- Physical pain and ongoing impairment
- Emotional distress, trauma, anxiety, and fear in public settings
- Humiliation and reputational harm

Claimant has incurred emergency medical expenses and anticipates continued medical treatment, follow-up care, and related losses.

#### **5. NAME OF PUBLIC EMPLOYEE(S) CAUSING INJURY (IF KNOWN)**

The public employee/agent involved includes:

- Jenkins – security officer on duty (employed by contracted security provider)

Additional District employees, supervisors, agents, and contractors responsible for the failure to provide reasonable security are presently unknown and will be identified through investigation and discovery.

#### **6. AMOUNT OF CLAIM**

The amount of this claim exceeds \$25,000.

#### **7. CASE DESIGNATION**

Any resulting civil action will be filed as an:

Unlimited Civil Case (over \$25,000 and/or including non-monetary relief)

#### **LITIGATION HOLD / PRESERVATION OF EVIDENCE**

The District is hereby directed to preserve all evidence relating to this incident, including but not limited to:

- Security camera footage from all relevant areas
- Rental agreements and renter identification
- Security logs and incident reports
- Employee schedules and contractor agreements
- Communications between the District, HOA, security personnel, and law enforcement
- Board meeting minutes, recordings, and related materials



**ABRATE & OLSEN**  
L A W G R O U P

This constitutes a formal litigation hold notice.

Please confirm receipt of this claim in writing. All future communications regarding this matter should be directed to my office.

Claimant reserves all rights and remedies available under California law.

Respectfully Submitted,

Jackie Sueyres  
Attorney for Christina E. Hayden



**March 17, 2026**

## **General Manager Report**

### **Events**

Easter Eggstravaganza- Saturday, April 4<sup>th</sup>. We rely on board members to help us flip pancakes for breakfast so please let me know if you can help. You will need to be there by 8:00 a.m.

### **Communications**

Our communications tool now has 140 people signed up.

### **Programs**

Our registration cycle for summer and next school year programs has gone very well. Programs are full with large waitlists. The last big registration will be swim lessons which will be in May.

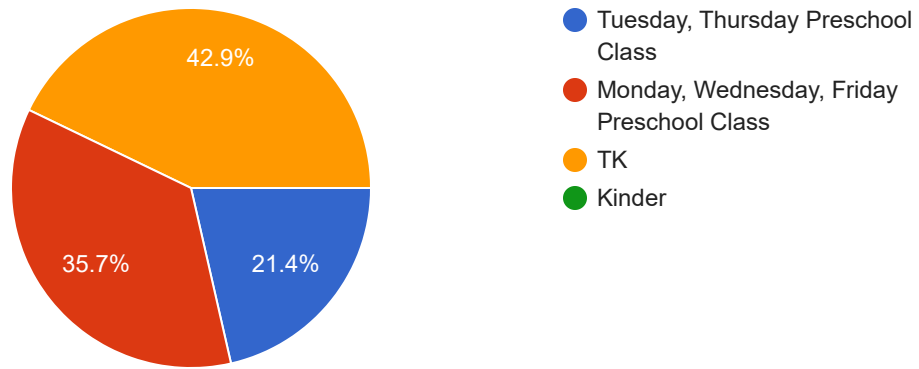
### **Program Evaluations**

Darcie recently sent out evaluation forms for participants in our Little Explorers and After School programs. The responses were very good.

What grade will your child be entering in 2026-27 School year?

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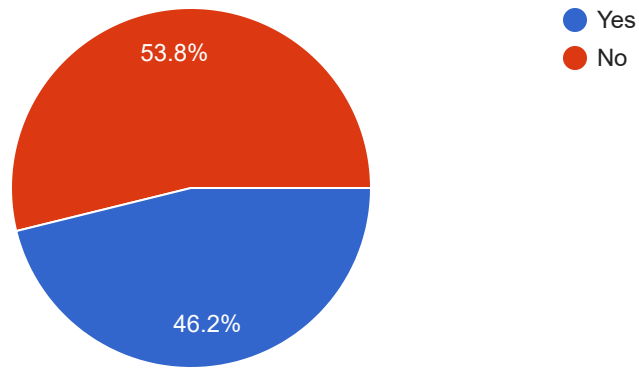
14 responses



Are you interested in Little Explorers (TK & Kinder) Program?

 Copy

13 responses



Making sure our families are happy and taken care of in our programs is our #1 priority. Please let us know how we are doing below.

13 responses

The staff and teachers are all amazing! We appreciate the continued support and commitment you all provide. We look forward to the upcoming 2026/2027 school year.

I'm in SCUSD, our TK lottery isn't announced until 3/23. I would not know if I wasn't able to enroll my child in their TK until then. Arden park TK could possibly be an option if I was unable to get into the SCUSD TK program.

Amazing, we love it!

Everything seems to be going well. As a working mom, I don't know all the ends and outs. The monthly handouts are helpful and Airik enjoys going to preschool.

Great !

Seren has LOVED preschool and we feel she is prepared to TK. I'm hoping we can do the same path for Alex

Perfect

She has loved starting preschool this year and has made lots of friends so far! She comes home and is constantly singing the songs she has learned that day and we love hearing about what snack and craft she did that day! We appreciate all the care that she is given and has really done well and will be a great transition into TK in the fall!

We are loving the preschool! Thank you!

The teachers are Amazing, the curriculum and projects are super fun! She loves to play at the park and the field trips.

Excellent

I am very happy and impressed by this program. Fallon loves it and all the staff is wonderful

Great job

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# School Year Child Care 2026-2027

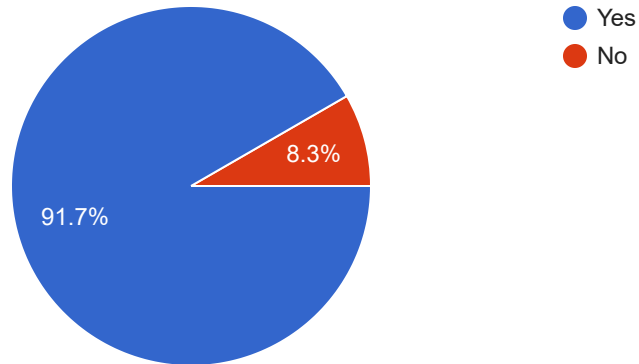
24 responses

[Publish analytics](#)

## Will you be returning to Arden Park for 2026-2027 School year?

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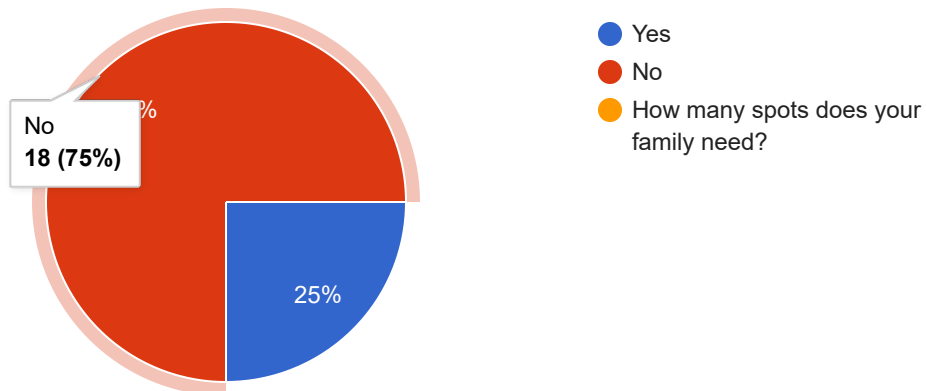
24 responses



## Do you need Before School Care?

[Copy](#)

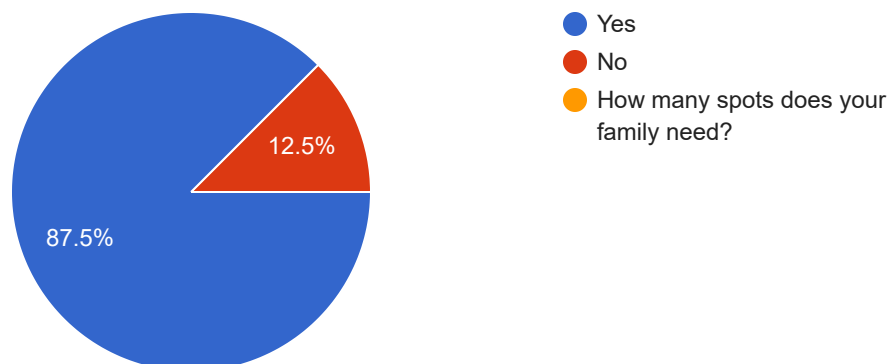
24 responses



## Do you need After School Care?

[Copy](#)

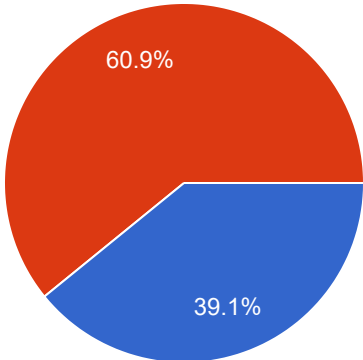
24 responses






# Do you need Little Explorers Care?

 Copy

23 responses



-  Yes
-  No
-  How many spots does your family need?



Making sure our families are happy and taken care of in our programs is our #1 priority. Please let us know how we are doing below.

22 responses

Great!

Great, we love your program and are very excited to return next year. I just wanted to confirm that there is a shuttle service for the Arden Park explorers next year and ask if there are limited spots for this?

You guys are great!

Amazing!!!!

A+

We are very happy with the after school care and appreciate transportation!

Very happy with how things are going. Olive loves going to Arden Park after school.

You all are great! Thank you for everything!

We and Beau absolutely LOVE AP program, BEYOND happy there!

Amazing ! You are all amazing!

Harley loves after school explorers.

We love it and can't wait to bring Hadley into it.

Amazing!

We feel SO happy and taken care of! Please let us know if you ever want to talk to us about ANYTHING e.g., any social/friend/behavior issues, we want to support Audrey (and her peers and the AP staff) in any way we can!

Excellent, wonderful, you're the best, can't survive without you. Amazing. Thank god you're here! <3

You are the best! You are an extension of our family! Thank you Arden Park team!

I'm happy to see the kids are usually active outside every day



Doing great. Carry on sisters

We truly love and adore the program and your teachers. Thank you for existing in our lives. No suggestions - just keep doing what you are doing!!! If you need anything from us or any improvements from our end, please let us know.

Love arden park after care! So grateful for the space you provide for the kids, and everyone is so nice. Graham loves it! Only request I'd make is - for there to be a daily plant-based snack option. I currently bring our own for Graham, but it could be pretty simple to include one there by default. And maybe even to focus on healthy snacks for all the kids, like carrots + hummus, apple slices with nut butter, PB&J sandwich pieces, trail mix, dried fruit, nuts, popcorn, hummus wrap spirals, ants on a log (celery with pb + raisins), pretzels or crackers or pita with hummus, grapes, bananas, sliced cucumber, cherry tomatoes, edamame, cubed super-firm tofu with soy sauce)...lots of ideas. If you'd be interested in making the snacks with a healthier / plant-based slant, I'd be happy to meet with whoever oversees the snack program, and come up with some ideas that are easy to implement and within budget—I would even donate to support if the costs are a bit higher. Let me know :) - Michelle

AP has been a lifesaver for our family with after-school care and days off from school! Thank you for providing a fun, safe place for my kiddos over the years!

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## **Calls for Service**

### **2026-03-07 11:07 PM**

Disturbance - Public

Call Summary

Loud males making noise at Cresta Park. No further information was given by the reporting person.

Disposition

#### **Lozinto Eric**

Disposition

Upon my arrival to Cresta Park I found 2 caucasian mails. Say 17 to 18 years old. The only two people in the park I have some relief delightly

### **2026-02-20 11:00 PM**

Disturbance - Residential

Call Summary

Resident who lives across from Arden Park called about teenagers hanging out at the park and doorbell ditching.

### **2026-02-14 10:34 PM**

Disturbance - Public

Call Summary

The reporting person called to report of several people making a lot of noise at Arden Park.

## **Security Report Outliers**

2026-03-07 9:49 PM

Patrol Details

Patrol officer lozinto upon my arrival to Cresta Park I Patrolled the perimeter of the park In which this includes the bathrooms are locked the Tennis court and basketball court and the playgrounds and the surrounding area all clear Everything appears to be fine at this time No suspicious activity no homeless activity But it does appear that you have two broken sprinkler heads and the water's just running (Editor's note-The sprinkler leak mentioned is from a bubbler in the shrub bed).

2026-03-07 9:17 PM

Patrol Details

Patrol officer lozinto upon my arrival to Arden park I Patrolled the perimeter of the park In which this includes the bathrooms are locked the main office the alarm system is set the Tennis courts and basketball court and the playgrounds and the baseball diamond and the handball courts and the surrounding area all clear Everything appears to be fine at this time No suspicious activity no homeless activity There was 2 teenagers dancing in the center of the complex over by the main office, and then another group of 4 teenagers in the tennis courts. They all left politely. Also the firehouse gate is locked and the main gate to Arden park is locked

2026-03-07 8:40 PM

Patrol Details

Patrol officer lozinto upon my arrival to Cresta Park I Patrolled the perimeter of the park In which this includes the bathrooms are locked the Tennis court and basketball court and the playgrounds and the surrounding area all clear Everything appears to be fine at this time No suspicious activity no homeless activity Just a group of small kids about fifteen to twenty of them, running wild through the park i've asked them to leave now 3 times and they are still in the park, and sense they are minors. I cannot do nothing. Don't parents know where their children are this time at night?

2026-03-07 5:06 PM

Cresta park

Foot Patrol Details

At 4:16 in cresta park I noticed a cap to something was in the garden area . At 4:26 I noticed debris on the ground in the park area. At 4:36 I noticed ice cream wrappers in the grass area. At 4:46 I noticed toilet tissue in the grass area. I took a picture in slide 2 and for some reason it didn't come out correctly .

2026-03-07 3:00 PM

Cresta park

Foot Patrol Details

At 2:10 i noticed debris in Cresta park area. At 2:20 I noticed a red plastic fork in the playground area . At 2:30 I noticed debris in front of the park entrance. At 2:40 I noticed candy wrappers on the ground in the park area. At 2:50 I ask a man if he could put his 2 dogs on the lease to follow park rules he got an attitude and left then returned with them agin doing the same thing .At 3:00 I noticed the boy bathroom toilet needs to be cleaned .

2026-03-05 9:14 PM

Patrol Details

Patrol officer lozinto upon my arrival to Arden park I Patrolled the perimeter of the park In which this includes the bathrooms are locked the main office the alarm system is set the Tennis courts and basketball court and the playgrounds and the baseball diamond and the handball courts and the surrounding area all clear Everything appears to be fine at this time Tonight I caught someone walking along the fence line on the east side of the park In asked him what he was doing he replied from a distance sitting at a table but on the fence line there an empty house an the motion light was on in looked but saw nothing The firehouse gate is locked and the main gate to Arden park is locked

2026-03-03 8:49 PM

Patrol Details

I officer Amorette Robertson performed lockups at the Arden Park location where I locked both bathrooms and both entrance gates as well as secured the alarm in the office. When I arrived I noticed a vehicle parked in the parking lot with two individuals inside. I approached the vehicle and informed them that I was locking up and they left with no issues.

2026-02-20 9:00 PM

Patrol Details

Patrol officer lozinto Upon my arrival to Cresta Park I Patrolled the perimeter of the park In which this includes the bathrooms are locked the Tennis court and basketball court and playgrounds and the surrounding area all clear Everything appears to be fine at this time No suspicious activity no homeless activity It appears that somebody vandalized the mens restroom with chocolate pudding.